

HAMME POOL RESERVATIONS

1. All reservations for parties must be arranged in person. The party areas are reserved for \$15.00 per party and should be reserved at least two weeks in advance. At least 48 hours notice is required for canceling in order to receive a refund **or** change the date. A change made without 48 hours notice will be considered a new reservation with an additional \$15.00 fee.
2. **Parties may be set up a half hour before open swim starts.** Party guests may not enter the locker rooms before being paid for at the front desk and directed to do so by pool staff. **Payment for pool admission for the party group may be made 15 minutes before the start of open swim.**
3. If you are swimming:
 - a) All party guests must check and pay at the front desk before entering the locker room.
 - b) Go over the pool rules with your entire group.
 - c) Group rates will apply if you have 10 or more paying swimmers.
 - d) For groups smaller than ten, the regular fee applies. You may purchase a 10-swim ticket and use only the amount of punches you need, but you must purchase one entire ticket.
 - e) Children 6 years and younger must be accompanied by a person 16 years or older while in the facility and pool. Pool ratio is one person 16 years or older per four children 6 years and younger.
 - f) We recommend that you do not allow children back into the pool after eating.
4. If decorations are hung, use only Scotch tape. Do not use staples; push pins, tacks, or nails.
5. The "Party Room" must be clean prior to leaving the facility.
 - a) Put all garbage in trashcans.
 - b) Wipe off tables and chairs.
 - c) Vacuum carpet or sweep the floor, if necessary.
 - d) If decorations were used, make sure tape is removed from all surfaces.
6. Please remember Hamme Pool closes at 9:30 p.m. Monday through Friday; 5:00 p.m. on Saturdays and Sundays. All patrons must be out of the building by the above mentioned times.

Please sign below that you have read and understand the rules as stated above.

| | | |
|------------------------------|------------------|------------------------|
| _____ | _____ | _____ |
| Date & Time of Party | Area | # and Ages of Children |
| Name: _____ Party for: _____ | | |
| Address: _____ | | |
| _____ | Phone #: _____ | |
| Signature: _____ | Receipt #: _____ | |

For Office use only: Date reservation taken: _____ Staff initials: _____