



Fairbanks North Star Borough Department of Community Planning

P.O. Box 71267
Fairbanks, Alaska 99707-1267
(907) 459-1260 Fax: (907) 459-1255
planning@co.fairbanks.ak.us

FLOODPLAIN PERMIT APPLICATION

DATE: _____

APPLICANT:
Name:
Mailing Address:
Phone:
Fax:
E-mail:

Property Information:	
Legal Description:	
Street Address:	Flood Zone & BFE for building site:
Parcel Account Numbers (PAN):	Zoning:
Existing Use & Structures	

Proposed Use/Construction:		
PROJECT DESCRIPTION:		
<u>PROPOSED WORK – CHECK ALL THAT APPLY</u>		
<input type="checkbox"/> STRUCTURE	<input type="checkbox"/> MANUFACTURED HOME	<input type="checkbox"/> WATERCOURSE ALTERATION
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> RECREATIONAL VEHICLE	<input type="checkbox"/> BRIDGE/CULVERT (Please Circle)
<input type="checkbox"/> COMMERCIAL	<input type="checkbox"/> STORAGE OF EQUIPMENT, ETC	<input type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> STORAGE OF HAZARD MATERIAL	<input type="checkbox"/> CRITICAL FACILITIES
<input type="checkbox"/> SUBSTANTIAL IMPROVEMENT	<input type="checkbox"/> GRADE/EXCAVATION/FILL	<input type="checkbox"/> OTHER _____
	<input type="checkbox"/> ROAD CONSTRUCTION	
Description of proposed use:		

SUBMITTAL REQUIREMENTS

Check box to indicate information has been provided. **All applications require the submittal of a site plan.** (See Appendix A)

- SITE PLAN SHOWING THE NATURE, **LOCATION, DIMENSIONS, AND ELEVATION** (1929 NGVD or 1988 NAVD) OF THE PROPERTY LOCATED WITHIN THE FLOODPLAIN, EXISTING OR PROPOSED STRUCTURES, LOCATION OF PROPOSED FILL, LOCATION OF STORAGE OF MATERIALS INCLUDING FUEL, AND LOCATION OF DRAINAGE FACILITIES.

- PROPOSED ELEVATION (1929 NGVD or 1988 NAVD) OF THE **LOWEST FLOOR, INCLUDING BASEMENTS/CRAWLSPACES** OF ALL STRUCTURES INCLUDING GARAGES.

- PROPOSED ELEVATION (1929 NGVD or 1988 NAVD) **OF ALL MACHINERY SERVING THE STRUCTURE INCLUDING FURNACES, HOTWATER HEATERS, AIR CONDITIONING, DUCTWORK, AND UTILITY METERS** ELEVATIONS USED FOR THE SITE PLAN SHALL USE THE SAME VERTICAL DATUM USED FOR THE ELEVATION CERTIFICATE.

- WRITTEN DESCRIPTION, IF APPLICABLE, DESCRIBING THE EXTENT WHICH A WATERCOURSE WILL BE ALTERED OR RELOCATED AS A RESULT OF THE PROPOSED DEVELOPMENT (USACE wetland application can suffice)

- NO-RISE CERTIFICATION PREPARED BY A REGISTERED PROFESSIONAL ENGINEER FOR ALL PROJECTS LOCATED IN THE FLOODWAY.

ASSOCIATED PERMITS

STATUS

- ARMY CORPS OF ENGINEERS 404 WETLAND PERMIT _____
- FISH HABITAT PERMIT _____

I certify that (I am) (I am authorized to act for) the owner of the property.
I certify that the information included in this application is to the best of my knowledge true and complete.
I understand that processing of this application may take up to 30 working days.
I have attached a detailed site plan, drawn to scale, in compliance with the guidelines described in Appendix A and the drawing is no larger than 11" x 17".
I understand that the Floodplain Permit is appealable and that said appeal must be submitted and perfected within 15 days of the date of the decision in accordance with 18.54.070
I understand issuance of a Floodplain Permit authorizes me to proceed with construction as proposed. A Certificate of Compliance is required upon substantial completion of the project.
I can be notified of the decision at the above (phone number) (address).

APPLICANT SIGNATURE: _____ **DATE:** _____

(In signing this application, the landowner or agent hereby grants the FNSB the right to enter onto the above described location to inspect the work proposed, in progress, or work completed.)

APPENDIX A SITE PLAN REQUIREMENTS

A SITE PLAN IS AN ACCURATE AND DETAILED MAP OF YOUR PROPERTY:

It shows the size, shape, location and special features of your property; and the size location of any buildings or other improvements to the property. Site plans show what currently exists on your property, and any changes or improvements you are proposing to make.

A SITE PLAN MUST CONTAIN THE FOLLOWING INFORMATION:

1. Legal description of the parcel, north arrow and scale
2. All property lines and their dimensions
3. Names of adjacent roads, location of driveways
4. Location of sloughs, rivers, lakes with setbacks indicated.
5. Location, size, shape of all buildings, existing and proposed, with elevation of lowest floor indicated. For structures proposed in the floodplain, crawlspace grade is considered a "floor elevation"
6. Location and dimensions of existing or proposed on-site sewage systems.
7. Location of all propane tanks, fuel tanks or other liquid storage tanks.
8. Dimensions and depth of any fill on site.
9. A survey showing the **existing ground elevations** of at least location on the building site.

ELEVATION NOTE: All vertical datum will reference either NGVD 29 or NAVD 88. Assumed datum will not be acceptable unless the property is located in an area where vertical datum has not been published. For those areas where vertical datum has not been established, a site plan with contours, elevations using assumed datum, high water marks and existing water levels of sloughs, rivers, lakes or streams and proposed lowest floor elevations is required.