

Date Given: _____



Fairbanks North Star Borough

Division of Animal Control
2408 Davis Rd • PO Box 71267 • Fairbanks, AK 99707-1267 • 907-459-1451 • FAX 907-205-5174

Animal Noise Complaint Instructions

Please follow the instructions below to file an animal noise complaint.

1. Contact the owner of the animal(s) in question in a neighborly manner to resolve the issue.
2. If your attempts to contact the animal/s owner have been unsuccessful, complaint forms can be found at Animal Control.
3. Submit a written complaint that includes the following:
 - Your name
 - Your address
 - Your phone number
 - Address of the nuisance animal
 - Description of the issue
 - Your signature
4. Your complaint will be reviewed by an Animal Control Officer and we will be in contact with you.
5. Allow fourteen (14) days for the owner of the nuisance animal to correct the issue.
6. Should the issue persist please submit the following:
 - a. Submit a written log recording all exact dates and times of each noise incident over a 48 continuous hour time period. Do not round or estimate times.
 - b. Submit time-stamped video or audio recordings of the noise incidents over the same 48 continuous hour time period as the written log. The recordings must be submitted on a CD, SD card or USB drive.
 - c. Other valid forms of evidence may be submitted and considered such as:
 - i. Statements from neighbors also affected
 - ii. Photographs of animal(s) in question

Please submit all of the above items to Animal Control at the shelter to allow an officer to ask any clarifying questions if needed. Animal Control will review the complaint and evaluate the following criteria: time of day; number of animals; proximity of the animal(s) to your residence; borough zoning use; number of residences affected; and if the animal/s is being provoked. In order to successfully investigate a noise complaint, thorough evidence is required. Therefore, if any of the above items are missing, your complaint may be considered incomplete and no action will be taken. All complainants **must** be willing to appear in court and testify, if necessary. If you have any questions regarding how to file a complaint about animal noise, please contact Animal Control at 459-1451 option 3.

Fairbanks North Star Borough Code 22.04.010 and 22.28.030(B)

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Animal Noise Complaint Form

Your Name: _____ Your Phone: _____

Your Address: _____

Owner Address: _____

Description of Animal: _____

Time and Date of Incident: _____

Detailed description of incident: (Who, What, When, Where, and How)

The complainant signing below must be willing to appear in court and testify, if necessary.

Signature: _____

Date: _____

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Animal Noise Complaint Log

Date	Time Start am/pm	Time Stop am/pm	Noise Description

Signature: _____

Date: _____

Date Received: _____