



# Borough News

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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## CLERK'S OFFICE

### Conference Room Schedule Week of June 4, 2018

DATE	MEETING	LOCATION	TIME
Wed., Jun 6	Setback Sub Committee	Chizmar Room	3:00 P.M.
Thu., Jun 7	Assembly Finance	Assembly Chambers	5:30 P.M.
Thu., Jun 7	Assembly Committee of the Whole	Assembly Chambers	Immediately Following Assembly Finance Committee
Sat., Jun 9	Board of Equalization	Assembly Chambers	9:00 A.M.
Sun., Jun 10	Board of Equalization	Assembly Chambers	9:00 A.M.

## ASSEMBLY FINANCE COMMITTEE AGENDA

June 7, 2018  
5:30 P.M.

Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska

- ROLL CALL**
- MEMORANDA/REPORTS/PRESENTATIONS**  
NONE
- CONTRACTS/BID AWARDS**
  - IFB Award: IFB Number 18044  
Annual Fire Alarm Inspections and Testing  
Approval of Lot One – Required Services as submitted by Johnson Controls Fire Protection LP in the amount of \$21,318.00 for the initial contract period and an estimated total contract amount of \$106,590.00 if the four one-year renewal options are exercised.
  - IFB Award: IFB Number 18054  
Tanana River Levee Maintenance  
Approval of Base Bid as submitted by Groundhogs, LLC in the amount of \$65,370.00 for the initial contract period, and an estimated amount of \$261,480.00 if the three (3) one-year renewal options are exercised.
  - IFB Award: IFB Number 18045  
JHAC Roof Replacement  
Approval of the Base Bid as submitted by Interior Alaska Roofing, Inc. in the amount of \$558,700.00

- ADVANCED ORDINANCES AND RESOLUTIONS**
  - ORDINANCE NO. 2017-20-2C.** An Ordinance Amending The FY 2017-18 Budget By Appropriating \$106,177 Of Funds Received From The U.S. Army Garrison Fort Wainwright (USAG FW) To The Capital Projects Fund For The Interconnection Of 911 Systems And Authorizing The Execution Of A Contract Change Order With Microdata GIS In Excess Of \$100,000. (Sponsor: Mayor Kassel)
  - ORDINANCE NO. 2017-20-2D.** An Ordinance Amending The FY 2017-18 Budget By Appropriating \$260,251 In Funds To The Transit And \$25,834 In State Matching Funds To The Transit Enterprise Projects Fund To Acquire Four New Paratransit Vans. (Sponsor: Mayor Kassel)

- OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS**
  - Monthly Budget Reports
  - General Fund Updated Fund Balance Report
- MAYOR/ASSEMBLY COMMENTS**
- ADJOURNMENT**

\* THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

## ASSEMBLY COMMITTEE OF THE WHOLE WORKSESSION AGENDA

June 7, 2018

\* Immediately following Assembly Finance Committee \*  
Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska

- ROLL CALL**
- MEMORANDA/REPORTS/PRESENTATIONS**
  - Interior Alaska Natural Gas Utility Board (IGU) quarterly update by IGU representatives to include a question and answer period.
  - Interior Energy Project (IEP) update by IEP and Alaska Industrial Development Export Authority (AIDEA) representatives to include a question and answer period.
  - Eielson Air Force Base regional growth plan update by the Administration, Agnew Beck and Arcadis Design & Consultancy to include a question and answer period.
- ADVANCED ORDINANCES AND RESOLUTIONS**
  - ORDINANCE NO. 2018-06.** An Ordinance Amending Chapter 18.104 FNSBC Regarding Notification Of Rezoning, Conditional Uses, And Variances And Amending Procedures For Rezoning And Conditional Use Permits. (Sponsor: Assemblymember Roberts)
  - ORDINANCE NO. 2018-13.** An Ordinance Amending Portions Of Chapter 2.32 FNSBC, Personnel System. (Sponsor: Mayor Kassel)
- BRIEFINGS FROM THE BOROUGH MAYOR**
- ASSEMBLY BUSINESS/COMMENTS**
- ADJOURNMENT**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

## NOTICE OF IMPOUNDED VEHICLES

The following vehicles have been impounded as abandoned vehicles per FNSB 10.04.040A&B. They will be disposed of fifteen (15) days from the date of this notice. Owners must pay the towing and storage fee before the disposal date to redeem their vehicle. During the fifteen (15) day waiting period the owner of a vehicle may request a hearing concerning whether the vehicle was abandoned and/or the towing and storage fee. All vehicles are processed per FNSB 10.04 unless otherwise noted.

- CHEVY CAVALIER GREEN, VIN unknown, LIC unknown, from FARMERS LOOP EAST TRANSFER SITE, towing and storage fee \$60.00, AP-5045.
- SUBARU STATIONWAGON YELLOW, VIN A67L039827, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5062.
- NISSAN MAXIMA GREEN, VIN JN1CA2104XT818334, LIC FEP886, from 30 MILE TRANSFER SITE, towing and storage fee \$60.00, AP-5063.
- DODGE MILITARY AMBULANCE T-245 ORANGE, VIN 16313, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5065.
- PONTIAC NEOTUPE II YELLOW, VIN 2Y69P2L112325, LIC BAJ924, from a Borough resident, towing and storage fee \$60.00, AP-5072.
- GM LANDAU BLUE, VIN 4J57H7Z161739, LIC ECK668, from a Borough resident, towing and storage fee \$60.00, AP-5073.
- CHEVY CHEVETTE GREY, VIN 1G1AB6892BA201408, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5075.

- TOYOTA COROLLA BLUE, VIN KE18012905, LIC BLE828, from a Borough resident, towing and storage fee \$60.00, AP-5077.
- CHEVY IMPALA GREEN, VIN 164690S193855, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5079.
- TOYOTA TERCEL BLUE, VIN JT2AL35W5E0100122, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5080.

## BOARD OF EQUALIZATION (BOE)

June 9, 2018

Mona Lisa Drexler Assembly Chambers  
907 Terminal Street, Fairbanks, AK  
9:00 A.M.

- Call to Order
- Roll Call
- Welcome to BOE
- Consideration of Findings of Fact and Conclusions of Law for the following case heard on May 23, 2018:

Case #	RECORD OWNER	DESC	SUBDIVISION	LOT	BLK	PAN	APPELLANT /REP.
57	Fairbanks Gold Mining Inc	Specialty	Fort Knox	UMB01		0478318	Martin D. Litt

- Scheduled Appeals:

Case #	RECORD OWNER	DESC	SUBDIVISION	LOT	BLK	PAN	APPELLANT /REP.
61	CORVIAS AIR FORCE LIVING LLC, UNITED STATES OF AMERICA	MULTI-FAMILY	CENTURY PARK NORTH EIELSON AIR FORCE BASE	TL 100	3S 3E	0644981	J HEATH BURLESON
62	CORVIAS AIR FORCE LIVING LLC, UNITED STATES OF AMERICA	MULTI-FAMILY	GALAXY HEIGHTS EIELSON AIR FORCE BASE	TL 100	3S 3E	0644991	J HEATH BURLESON
63	CORVIAS AIR FORCE LIVING LLC, UNITED STATES OF AMERICA	MULTI-FAMILY	RAVEN'S WOOD EIELSON AIR FORCE BASE	TL 100 & 1100	3S 3E	0644941	J HEATH BURLESON
64	CORVIAS AIR FORCE LIVING LLC, UNITED STATES OF AMERICA	MULTI-FAMILY	MOOSE LAKE EIELSON AIR FORCE BASE	TL 100	3S 3E	0644951	J HEATH BURLESON
65	CORVIAS AIR FORCE LIVING LLC, UNITED STATES OF AMERICA	MULTI-FAMILY	FRENCH CREEK EIELSON AIR FORCE BASE	TL 3500	2S 3E	0644931	J HEATH BURLESON
66	CORVIAS AIR FORCE LIVING LLC, UNITED STATES OF AMERICA	MULTI-FAMILY	CENTURY PARK SOUTH EIELSON AIR FORCE BASE	TL 100	3S 3E	0644971	J HEATH BURLESON
67	CORVIAS AIR FORCE LIVING LLC, UNITED STATES OF AMERICA	MULTI-FAMILY	BROADWAY EIELSON AIR FORCE BASE	TL 100 & 1100	3S 3E	0644961	J HEATH BURLESON

- Adjournment

## FAIRBANKS NORTH STAR BOROUGH PLANNING COMMISSION MEETING

MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, ALASKA  
WORK SESSION  
June 12, 2018 at 6:00 PM

A presentation by Gary Jenkins of DOWL on the Minnie Street Corridor Study.  
Please note that members of the Historic Preservation Commission may be in attendance at the above listed work session.

## AGENDA

- Immediately following Work Session
- ROLL CALL**
  - MESSAGES**
    - Chairperson's Comments
    - Commissioner's Comments
    - Communications to the Planning Commission
    - Citizen's Comments – limited to three (3) minutes
      - Agenda items not scheduled for public hearing
      - Items other than those appearing on the agenda
    - Disclosure & Statement of Conflict of Interest
  - APPROVAL OF AGENDA AND CONSENT AGENDA**  
Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.
  - APPEALS**
    - GR2018-097:** An appeal by Michael Ohler of the denial of a request for affirmative recognition of legal nonconforming use status (grandfather rights) for an existing single-family dwelling unit in the Heavy Industrial (HI) zone at 2220 Donald Avenue. **Staff Contact: Nancy Durham.**
  - EXCUSE FUTURE ABSENCES**
  - COMMISSIONER'S COMMENTS**
    - FMATS
    - Other
  - ADJOURNMENT**  
*Any questions, please contact Community Planning at 907-459-1260 or via email at: [FNSBPC@fnsb.us](mailto:FNSBPC@fnsb.us)*

## FAIRBANKS NORTH STAR BOROUGH GORDON ROAD SERVICE AREA COMMISSION MEETING

110 LEWIS STREET, NORTH POLE FIRE DEPARTMENT  
AGENDA  
JUNE 9, 2018 at 10:00 AM

- ROLL CALL**
- MESSAGES**
  - Citizen's Comments – limited to three (3) minutes
    - Agenda items
    - Items other than those appearing on the agenda
  - Disclosure & Statement of Conflict of Interest
- APPROVAL OF AGENDA**
- APPROVAL OF MINUTES**
  - Meeting minutes from February 24, 2018
- UNFINISHED BUSINESS**
- NEW BUSINESS**
  - Road Maintenance
  - Financial Update
  - Discuss upcoming summer projects
- EXCUSE FUTURE ABSENCES**
- COMMISSIONER'S COMMENTS/COMMUNICATIONS**
- ADJOURNMENT**

LIVE Webcasts of Borough Assembly, Planning Commission, & Planning Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 6:30 pm on 89.9 FM  
If special accommodations are needed to participate in a meeting of the Borough Assembly, contact the Borough Clerk's Office at 459-1401 at least 3 days prior to the meeting.



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## ASSEMBLY NOTICE OF PUBLIC HEARING

A Public Hearing will take place on Thursday, June 14, 2018 at or after 7:00 PM during a Regular Assembly Meeting to be held on the Mona Lisa Drexler Assembly Chambers at the FNSB Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, AK.

- Marijuana License – New - Retail Store – License #13949  
Wishful Things, LLC  
DBA: Wishful Things, LLC  
3505 Airport Way  
Fairbanks, AK 99709
- ORDINANCE NO. 2018-06. An Ordinance Amending Chapter 18.104 FNSBC Regarding Notification Of Rezoning, Conditional Uses, And Variances And Amending Procedures For Rezoning And Conditional Use Permits. (Sponsor: Assemblymember Roberts)
- ORDINANCE NO. 2018-13. An Ordinance Amending Various Portions Of Chapter 2.32 FNSBC, Personnel System. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2017-20-2C. An Ordinance Amending The FY 2017-18 Budget By Appropriating \$106,177 Of Funds Received From The U.S. Army Garrison Fort Wainwright (USAG FW) To The Capital Projects Fund For The Interconnection Of 911 Systems And Authorizing The Execution Of A Contract Change Order With Microdata GIS In Excess Of \$100,000. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2017-20-2D. An Ordinance Amending The FY 2017-18 Budget By Appropriating \$260,251 In Federal Grant Funds And \$25,834 In State Matching Funds To The Transit Enterprise Projects Fund To Acquire Four New Paratransit Vans. (Sponsor: Mayor Kassel)

## FAIRBANKS NORTH STAR BOROUGH/ CITY OF FAIRBANKS CHENA RIVERFRONT COMMISSION MEETING

ESTER CONFERENCE ROOM  
907 TERMINAL STREET, FAIRBANKS, ALASKA  
REVISED AGENDA  
June 13, 2018 at 12:00 PM

- A. ROLL CALL
- B. COMMUNICATIONS TO THE COMMISSION
  - 1. Chair's Comments
  - 2. Communications to the Chena Riverfront Commission
  - 3. Citizen's Comments (each person's comments are limited to three (3) minutes)
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES
  - 1. Minutes from the April 11, 2018 Chena Riverfront Commission Meeting. (Minutes of the May 9, 2018 meeting are not prepared and will be presented for approval at the July 2018 meeting.)
- E. NEW BUSINESS
  - 1. Recommendation to planning staff on CU2018-016, a request for conditional use approval of schools: art, music, dance, business, trade and similar educational uses for the Folk School in the Outdoor Recreational (OR) zone, located at 2300 Airport Way in Pioneer Park (on the north side of Airport Way, east of Peger Road, and west of Moore Street).
- F. UNFINISHED BUSINESS
  - 1. Review of CRFC Project List (Discuss if there are new updates)
  - 2. Update on current DOT&PF projects (J. Kemp)
  - 3. Downtown Fairbanks Plan Updates, if any (Commissioner Wright/Kellen Spillman)
  - 4. Educating Property Owners along Chena River/ Brochure Updates, if any.
- G. EXCUSE FUTURE ABSENCES
- H. COMMISSIONER'S COMMENTS/COMMUNICATIONS
  - 1. July 11th Agenda Setting
- I. ADJOURNMENT

Any questions, please contact the Clerk of the Chena Riverfront Commission at 907-459-1260 or via email at [planning@fnsb.us](mailto:planning@fnsb.us)

## FAIRBANKS NORTH STAR BOROUGH TRAILS ADVISORY COMMISSION (TAC) MEETING AGENDA

BLUE ROOM, AK CENTENNIAL ARTS BUILDING,  
PIONEER PARK  
2300 AIRPORT WAY, FAIRBANKS, ALASKA  
AGENDA  
JUNE 12, 2018 at 6:00 PM

- A. ROLL CALL
- B. MESSAGES
  - 1. Citizen's Comment – limited to three (3) minutes
  - 2. Disclosure & Statement of Conflict of Interest
- C. APPROVAL OF AGENDA
- D. MINUTES

- 1. Minutes from May 8, 2018
- E. COMMUNICATIONS FROM BOROUGH
- F. INFORMATIONAL ITEMS
  - 1. Continued discussion regarding Commissioners' priorities for amendments to the Comprehensive Recreational Trail Plan and how to make those changes—TAC Members
    - (a) Draft Amendments to the Comprehensive Recreational Trail Plan – Commissioner Orth
    - (b) Questions and Issues with Facilitating a Functional Adopt-a-Trail Program – Commissioner Hansen & Commissioner Shideler
- G. COMMISSIONER'S COMMENTS
- H. AGENDA SETTING / NEXT MEETING  
July 10, 2018, at 6:00 p.m., Blue Room, Pioneer Park
- I. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH CHENA POINT SERVICE AREA COMMISSION MEETING

3095 LAWSON COURT  
AGENDA  
JUNE 14, 2018 at 7:00 PM

- A. ROLL CALL
- B. MESSAGES
  - 1. Citizen's Comments – limited to three (3) minutes
    - a. Agenda items
    - b. Items other than those appearing on the agenda
  - 2. Disclosure & Statement of Conflict of Interest
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES
  - 1. Meeting minutes from February 15, 2018
- E. UNFINISHED BUSINESS
- F. NEW BUSINESS
  - 1. Financial Update
  - 2. Road Maintenance
  - 3. Spring Breakup Report
  - 4. Upcoming Summer 2018 projects
  - 5. Vacancy of Alternate Commissioner
- G. EXCUSE FUTURE ABSENCES
- H. COMMISSIONER'S COMMENTS/COMMUNICATIONS
- I. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH LOOSE MOOSE LOOP SERVICE AREA COMMISSION MEETING

1832 LOOSE MOOSE LOOP  
AGENDA  
June 12, 2018 at 7:00 PM

- A. ROLL CALL
- B. MESSAGES
  - 1. Citizen's Comments – limited to three (3) minutes
    - a. Agenda items
    - b. Items other than those appearing on the agenda
  - 2. Disclosure & Statement of Conflict of Interest
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES
  - 1. Approval of Minutes
- E. UNFINISHED BUSINESS
- F. NEW BUSINESS
  - 1. Financial - Reserves Planning
  - 2. Road Maintenance
  - 3. Budget Planning
  - 4. Maintenance Contract Renewal
- G. EXCUSE FUTURE ABSENCES
- H. COMMISSIONER'S COMMENTS/COMMUNICATIONS
- I. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH PEEDE COUNTRY ESTATES ROAD SERVICE AREA COMMISSION MEETING

1077 VINCENT COURT  
AGENDA  
JUNE 12, 2018 at 7:00 PM

- A. ROLL CALL
- B. MESSAGES
  - 1. Citizen's Comments – limited to three (3) minutes
    - a. Agenda items
    - b. Items other than those appearing on the agenda
  - 2. Disclosure & Statement of Conflict of Interest
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES
  - 1. Meeting minutes from November 21, 2017
- E. UNFINISHED BUSINESS
- F. NEW BUSINESS
  - 1. Road Maintenance
  - 2. Financial Update
  - 3. Maintenance Contract FY19
- G. EXCUSE FUTURE ABSENCES
- H. COMMISSIONER'S COMMENTS/COMMUNICATIONS
- I. ADJOURNMENT





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## ED EVANS SELECTED AS EMPLOYEE OF THE MONTH

The Fairbanks North Star Borough Employee Recognition Committee proudly announces that Ed Evans, of the Public Works Department, has received the Fairbanks North Star Borough Employee of the Month Award for June 2018.

Ed has been nominated and selected for this honor in recognition of his noteworthy service to the borough since May 2004. In his position as Equipment Operator II, Ed is renowned for his extraordinary work ethic, his unwavering dependability and his notable initiative and productivity. Ed strives for excellence, displaying a high level of resourcefulness and a strong sense of responsibility which is evident in the outstanding quality of all his work. Ed has distinguished himself through his incredibly high level of dedication, job knowledge and his can-do attitude. He is a steadfast team player who is very conscientious and supportive of the needs of his department. Ed is always more than willing to assist his co-workers. Ed's co-workers have expressed their great appreciation for his congenial, positive and calm manner. They hold him in the very highest regard!

**Congratulations to Ed, and our thanks for a job well done!**

## FNSB ADMINISTRATIVE HEARING

Ester Conference Room, 2nd Floor  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska  
AGENDA

June 21, 2018 at 10:30 AM

- A. CALL TO ORDER
- B. MESSAGES

This hearing may include Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests. Public testimony will be requested as each agenda item comes up. Any action taken during this meeting may be appealed. Appeal of a Hearing Office decision must be submitted in writing.

Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.

- C. COMMUNICATIONS TO THE HEARING OFFICER
- D. HEARING OFFICER COMMENTS
- E. PUBLIC HEARING

Preliminary Applications

- 1. RP029-18/PU004-18 A request by Design Alaska, on behalf of Douglas & Cindy Creek, to replat Lot 4 Block E B&A Subdivision, by vacating a 15' public utility easement along the lot's northern boundary. No other revision will be made to the 2.0 acre lot. The lot is located within the NE¼ NE¼ Section 26 T1N R2E FM, on Adventure Road. (Staff Contact: George Stefan)
- 2. SD032-18 Fox Tailings Subdivision A request by Windy Creek Surveys, LLC., on behalf of Jeffery & Debbie Pomeroy, to replat TL-1 and TL-2 of US Mineral Survey No. 1788, lots of approximately 1.61 acres and 2.52 acres, by adjusting the common lot line to reconfigure the existing parcels into lots of approximately 1.15 acres and 3.19 acres. The parcels are located within the SW¼ SW¼ Section 31 T2N R1E FM, on the Old Steese Highway. (Staff Contact: Daniel Welch)

### F. QUASI-JUDICIAL

Grandfather Rights

- 1. GR2018-129: A request by Robert and Sandra Rooney for affirmative recognition of legal nonconforming building status (grandfather rights) for an existing carport attached to an existing single-family residence with a nonconforming west front-yard setback of 13.75 feet instead of the required 20 feet in the Single-Family Residential (SF-10) zone for the property on Lot 1, Block 3, Taku Subdivision (Located at 1009 Galena Street).
- 2. GR2018-131: A request by Daniel G. Kamin Fairbanks LLC for affirmative recognition of legal nonconforming use status (grandfather rights) for a large scale development without a conditional use permit in the General Use 1 (GU-1) zone for the property on Parcel "A-2-A" of the replat of Tracts "A-1" and "A-2" of the Bentley Trust Property (located at 48 College Road).

### G. COMMENTS

- 1. Citizens
- 2. Planning Staff

### H. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION MEETING AT THE FAIRBANKS ANIMAL SHELTER 2408 DAVIS ROAD, FAIRBANKS, ALASKA AGENDA

JUNE 18, 2018 AT 6:00 PM

- A. ROLL CALL
- B. MESSAGES

- 1. Citizen's Comments – limited to three (3) minutes
  - a. Items other than those appearing on the agenda
- 2. Disclosure & Statement of Conflict of Interest

### C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

### D. MINUTES

- 1. Minutes from April 30, 2018.

### E. REPORTS

- 1. Shelter Report
- 2. Sled Dog Housing Sub Committee Report
- F. UNFINISHED BUSINESS
  - 1. Budget
- G. NEW BUSINESS
  - 1. Evaluation of the impact of Ordinance 2017-41 "An ordinance amending FNSBC 22.16.020 regarding euthanasia procedure for surrendered animals"
  - 2. Borough urban agriculture ordinance
- H. EXCUSE FUTURE ABSENCES/SCHEDULE NEXT MEETING
- I. COMMISSIONER'S COMMENTS
- J. ADJOURNMENT

## COMMISSION ON HISTORIC PRESERVATION CHIZMAR CONFERENCE ROOM, 1ST FLOOR, BOROUGH ADMINISTRATION CENTER 907 TERMINAL STREET, FAIRBANKS, ALASKA AGENDA

JUNE 18, 2018 at 5:30 PM

- A. ROLL CALL
- B. MESSAGES
  - 1. Chairman's Comments
  - 2. Staff Comments
  - 3. Citizen's Comments
- C. \*MINUTES
  - None.

(Minutes of the May 21, 2018 Historic Preservation Commission meeting are NOT prepared. They will be available at the July 16, 2018 meeting.)

### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on Agenda. Consent Agenda items are not considered separately unless any Commission member so requests. In the event of such a request the item is returned to the general agenda.

- E. UNFINISHED BUSINESS
  - 1. CLG Grant projects
    - a. Salcha-North Pole area historic building survey
    - b. Pioneer Park nomination
  - 2. Riverboat Nenana preservation work
  - 3. Minnie Street Corridor
  - 4. Community approach to demolition of historic properties
  - 5. Reporting hours for grant projects
- F. NEW BUSINESS
- G. CORRESPONDENCE
- H. COMMISSIONER'S COMMENTS
- I. AGENDA SETTING
- J. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH PARKS & RECREATION ADVISORY COMMISSION MEETING

BIG DIPPER ICE ARENA CONFERENCE ROOM  
1920 LATHROP STREET, FAIRBANKS, ALASKA  
AGENDA

JUNE 18, 2018 at 5:00 PM

- A. ROLL CALL
- B. MESSAGES
  - 1. Citizen's Comments – limited to three (3) minutes
- C. APPROVAL OF AGENDA
- D. MINUTES
  - 1. Minutes from May 21, 2018
- E. UNFINISHED BUSINESS
- F. NEW BUSINESS
- G. REPORTS
  - 1. Staff Reports
    - a. Monthly Operations Report
    - b. Additional Comments from the Director
- H. EXCUSE FUTURE ABSENCES
  - 1. Monday, July 16, 2018
  - 2. Monday, August 20, 2018
- I. COMMISSIONER'S COMMENTS/COMMUNICATIONS
- J. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH PLATTING BOARD MEETING

Mona Lisa Drexler Assembly Chambers at the Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska  
AGENDA

June 20, 2018 at 6:00 PM

- A. CALL TO ORDER and ROLL CALL
  - B. MESSAGES
    - 1. Citizens Comments – limited to three (3) minutes
      - a. Agenda items not scheduled for public hearing
      - b. Items other than those appearing on the agenda
    - 2. Communications to the Board
    - 3. Chair's Comments
    - 4. Introduction of staff
    - 5. Disclosure and Statement of Conflict of Interest
  - C. APPROVAL OF AGENDA AND CONSENT AGENDA
- Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless and Commission or Board member or citizen so requests. In the event of such request, the item is returned to the general agenda,
- D. \*MINUTES
    - None.
- (Minutes of the May 16, 2018 Platting Board meeting are NOT prepared. They will be available at the July 18, 2018 meeting.)
- E. CONSENT AGENDA ITEMS
  - F. ADMINISTER GROUP OATH

### G. QUASI-JUDICIAL HEARING

- 1. NR002-18 Straight and Narrow Road A request by Ken Bailey to name ADL 417710, a currently un-named road, located off of the Steese Highway within Section 12, T1N, R2E, FM. Staff Contact: Angela Parker
- 2. RP019-18 (Musher Subdivision) A request by Troy Hicks, on behalf of April Huisman, to replat of Lot 1, Musher Subdivision, totaling 9.43 acres, into two lots of approximately 1.84 and 7.59 acres. The request includes a variance from FNSBC 17.56.100.C.4 to allow for a Type II flag stem that will be less than 200 feet from an existing intersection of another road. The property is located within the NE¼ NW¼ Section 27 T1N R1W, FM, on Musers Road. Staff Contact: Daniel Welch
- 3. SD031-18/RP027-18 Fox Estates A request by 3 Tier-Alaska Corporation, on behalf of Robert P. and Karen L. Fox, to subdivide Lot 6 Nelson Subdivision, into 19 lots ranging in size from 1.01 acres to 1.78 acres. The request includes dedication and construction of a new right-of-way. The following three variances have been requested: FNSBC 17.56.110.B to waive the requirement for connecting the new subdivision road to an existing adjacent subdivision road; 17.56.100.C.2 to waive the requirement for dedicating the northern corner rounding at the road intersection; and 17.56.010.F to allow direct lot access onto a major collector. The property is located within the SW¼ NE¼ Section 13 T2S R2E, FM (located on Nelson Rd and Ismo Dr). Staff Contact: George Stefan
- 4. MD002-18/SD023-13 Richardson Acres A request by Degerlund Engineering, LLC, on behalf of J. Andrew and Bea Bachner, to modify the approved preliminary plat of Richardson Acres, a request to subdivide a 70.05 acre tract (TL-2244) into 35 lots ranging from 1.20 to 2.54 acres, within a portion of GL-48 & 49, Section 22 and a portion of the SW¼ Section 23 T5S R4E, FM. The modification is to incorporate three phases into the subdivision plan, which provides for the following final plat application deadlines: Phase One—April 17, 2019; Phase Two—April 17, 2021; Phase Three—April 17, 2023. This application was granted preliminary approval on April 17, 2013, a two-year extension on April 15, 2015, and a second two-year extension on April 19, 2017 by the Platting Board. The property is located within GL-48 & 49, Section 22 and the SW¼ Section 23 T5S R4E, FM (located on Sanshore Dr, Price Dr and Richardson Hwy). Staff Contact: George Stefan
- 5. MD003-18/SD022-14/RP047-14/VA007-14 T40 Subdivision A request by Kalen & Associates, Inc, on behalf of James Binkley, Charles Binkley and John Binkley, to modify the approved preliminary plat of T40 Subdivision, a request to vacate a portion of the section line easements along Sections 12 and 13, T2S, R3W, FM, and to subdivide the following lots which total approximately 368 acres: Government Lot 1, Section 13, T2S, R3W, FM; Government Lot 3, Section 12, T2S, R3W, FM; Tract B, Tanana 440 Subdivision, Section 12, T2S, R3W, FM. The subdivision will create four tracts ranging in size from 5 to 288 acres. The modification is to dedicate proposed Tract A as a public access easement. The property is located within Section 12 and the NW¼ Section 13 T2S R3W, FM (located on Kallenberg Rd). Staff Contact: George Stefan
- H. UNFINISHED BUSINESS
- I. NEW BUSINESS
- J. EXCUSE FUTURE ABSENCES
- K. CITIZENS COMMENTS
- L. COMMISSIONERS COMMENTS / COMMUNICATIONS
- M. ADJOURNMENT

Persons who have not received direct notice by mail from the Fairbanks North Star Borough regarding a particular subdivision application, and who wish to testify on that subdivision application, must apply to participate in the hearing. Applications are available at the Department of Community Planning Office and must be received by the Community Planning Department at least five (5) working days prior to the hearing date, or by June 12, 2018.

On any legislative applications such as street vacations, trail easements or Title 17 amendments, the public may submit written comments and/or testify before the Platting Board.

Any questions, please contact the Clerk of the Platting Board at 907-459-1260 or via email at [FNSBPB@fnsb.us](mailto:FNSBPB@fnsb.us)

## FAIRBANKS NORTH STAR BOROUGH COLLEGE SERVICE AREA COMMISSION MEETING UNIVERSITY PARK SCHOOL, 554 LOFTUS ROAD AGENDA

JUNE 19, 2018 at 7:00 PM

- A. ROLL CALL
- B. MESSAGES
  - 1. Citizen's Comments – limited to three (3) minutes
    - a. Agenda items
    - b. Items other than those appearing on the agenda
  - 2. Disclosure & Statement of Conflict of Interest
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES
  - 1. Meeting minutes from May 15, 2018
- E. UNFINISHED BUSINESS
- F. NEW BUSINESS
  - 1. Financial Update
  - 2. Road Maintenance
- G. EXCUSE FUTURE ABSENCES
- H. COMMISSIONER'S COMMENTS/COMMUNICATIONS
- I. ADJOURNMENT

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# Borough News

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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## CLERK'S OFFICE

### Conference Room Schedule Week of June 18, 2018

DATE	MEETING	LOCATION	TIME
Mon., Jun 18	National Labor Relations Board	Chizmar Room	9:00 a.m.
Mon., Jun 18	Health & Social Services Commission	Assembly Chambers	12:30 p.m.
Mon., Jun 18	Historic Preservation Commission	Chizmar Room	5:30 p.m.
Wed., Jun 20	Early Childhood Development Commission	Chizmar Room	12:00 p.m.
Wed., Jun 20	Platting Board	Assembly Chambers	6:00 p.m.
Thu., Jun 21	Assembly Finance Committee	Assembly Chambers	5:30 p.m.
Thu., Jun 21	Assembly Committee of the Whole Worksession	Assembly Chambers	Immediately following Finance Committee

## ASSEMBLY FINANCE COMMITTEE AGENDA

June 21, 2018  
5:30 p.m.

Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska

- ROLL CALL
- MEMORANDA/REPORTS/PRESENTATIONS  
NONE
- CONTRACTS/BID AWARDS

- IFB Award: IFB Number 18062  
Armored Car Services

Approval of Lot One as submitted by SecureTrans Inc. dba Axiom Armored Transport in the amount of \$36,192.00 for the initial contract period, and an estimated amount of \$180,960.00 if the four one-year renewal options are exercised.

### 4. ADVANCED ORDINANCES AND RESOLUTIONS

- ORDINANCE NO. 2018-17. An Ordinance Of The Fairbanks North Star Borough Authorizing The Issuance Of General Obligation Bonds Of The Borough In An Amount Not To Exceed \$66,420,000 To Finance All Or Part Of The Cost Of A Plan Of Finance For Capital Improvements To Borough Facilities; And Providing For Submission To The Borough's Voters, At An Election To Be Held On October 2, 2018, Of A Proposition Approving The Plan, Approving This Ordinance, And Ratifying The Authorization Of Bonds. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2018-21. An Ordinance Providing For A Tax Revenue Cap Revision For Improvements (Repair And Maintenance) To Mary Siah Recreation Center. (Sponsors: Assemblymembers Cooper and Dodge)
- ORDINANCE NO. 2018-22. An Ordinance Providing For A Tax Revenue Cap Revision For Amounts Transferred Or Appropriated To The Facilities Maintenance Reserve Fund. (Sponsors: Assemblymembers Cooper and Dodge)
- ORDINANCE NO. 2018-18. An Ordinance Amending FNSBC 8.04.130(B) To Add A Presumption Of Timely Mailing For Taxes Due. (Sponsor: Assemblymember Roberts)
- ORDINANCE NO. 2018-19. An Ordinance Amending Chapter 8.48 FNSBC Regarding Hotel Motel Room Tax Penalties. (Sponsor: Assemblymember Roberts)
- ORDINANCE NO. 2017-20-2E. An Ordinance Amending The FY 2017-18 Budget By Reappropriating \$40,000 From The Department Of Library Services In The General Fund To The Capital Projects Fund For The Purchase Of A Laptop Self-Checkout Dispenser. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2017-20-2F. An Ordinance Amending The FY 2017-18 Budget By Appropriating \$40,000 From The Summerwood Service Area Fund Balance To The Capital Projects Fund For The Ice Overflow Repair Project. (Sponsor: Mayor Kassel)

### 5. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

- Monthly Budget Reports
- General Fund Updated Fund Balance Report

### 6. MAYOR/ASSEMBLY COMMENTS

### 7. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

## ASSEMBLY COMMITTEE OF THE WHOLE WORKSESSION AGENDA

June 21, 2018

\* Immediately following Assembly Finance Committee \*  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska

- ROLL CALL
- MEMORANDA/REPORTS/PRESENTATIONS  
NONE
- ADVANCED ORDINANCES AND RESOLUTIONS

- ORDINANCE NO. 2018-15. An Ordinance Providing For The Disposition Of Property Which Lies Within The City Of Fairbanks Which Has Been Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2018-16. An Ordinance Providing

For The Sale Of Real Property Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel)

- ORDINANCE NO. 2018-14. An Ordinance Amending FNSBC Title 18 To Define Brewery, Brewpub and Microbrewery And To Add Brewpubs And Microbreweries As Permitted Uses In Various Zones. (Sponsors: Mayor Kassel and Assemblymember Lojewski)
  - ORDINANCE NO. 2018-12. An Ordinance Amending FNSBC Title 18 Regarding Agriculture And Livestock In Various Zoning Districts Including To Add Urban Livestock And Market Gardens As Allowable Uses And Adding And Amending Definitions And Standards. (Sponsor: Mayor Kassel)
- BRIEFINGS FROM THE BOROUGH MAYOR
  - ASSEMBLY BUSINESS/COMMENTS
  - ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

## NOTICE OF IMPOUNDED VEHICLES

The following vehicles have been impounded as abandoned vehicles per FNSB 10.04.040A&B. They will be disposed of fifteen (15) days from the date of this notice. Owners must pay the towing and storage fee before the disposal date to redeem their vehicle. During the fifteen (15) day waiting period the owner of a vehicle may request a hearing concerning whether the vehicle was abandoned and/or the towing and storage fee. All vehicles are processed per FNSB 10.04 unless otherwise noted.

- CHEVY CAVALIER GREEN, VIN unknown, LIC unknown, from FARMERS LOOP EAST TRANSFER SITE, towing and storage fee \$60.00, AP-5045.
- SUBARU STATIONWAGON YELLOW, VIN A67L039827, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5062.
- NISSAN MAXIMA GREEN, VIN JN1CA2104XT818334, LIC FEP886, from 30 MILE TRANSFER SITE, towing and storage fee \$60.00, AP-5063.
- DODGE MILITARY AMBULANCE T-245 ORANGE, VIN 16313, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5065.
- PONTIAC NEOTUPE II YELLOW, VIN 2Y69P2L112325, LIC BAJ924, from a Borough resident, towing and storage fee \$60.00, AP-5072.
- GM LANDAU BLUE, VIN 4J57H7Z161739, LIC ECK668, from a Borough resident, towing and storage fee \$60.00, AP-5073.
- CHEVY CHEVETTE GREY, VIN 1G1AB6892BA201408, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5075.
- TOYOTA COROLLA BLUE, VIN KE18012905, LIC BLE828, from a Borough resident, towing and storage fee \$60.00, AP-5077.
- CHEVY IMPALA GREEN, VIN 164690S193855, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5079.
- TOYOTA TERCEL BLUE, VIN JT2AL35W5E0100122, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5080.
- DODGE VAN BLUE, VIN B34BF2V609525, LIC , from a Borough resident, towing and storage fee \$60.00, AP-5091.
- DODGE ASPEN RED, VIN NP4JC6F241207, LIC BGA133, from a Borough resident, towing and storage fee \$60.00, AP-5092.
- CHEVY BLAZER TAN, VIN 1GN13W2W2285688, LIC MN BXN8602, from a Borough resident, towing and storage fee \$60.00, AP-5093.
- INTERNATIONAL HARVESTER R110 GREY, VIN C112-SB164034, LIC 6556BA, from a Borough resident, towing and storage fee \$60.00, AP-5103.
- CHEVY 60 FLAT BED WHITE, VIN , LIC 1834BH, from a Borough resident, towing and storage fee \$60.00, AP-5104.

## FAIRBANKS NORTH STAR BOROUGH EARLY CHILDHOOD DEVELOPMENT COMMISSION MEETING

Chizmar Conference Room –  
Juanita Helms Administration Center  
AGENDA  
June 20, 2018 at 12:00 PM

- ROLL CALL
  - MESSAGES
  - CITIZEN'S COMMENTS – limited to three (3) minutes
  - APPROVAL OF AGENDA & CONSENT AGENDA
  - \*MINUTES
  - REPORTS
  - NEW BUSINESS
  - COMMISSIONER'S COMMENTS
  - ADJOURNMENT
- Upcoming meetings & events  
Golden Days Parade, July 21, 10:00 a.m.  
August 15 ECDC meeting  
Family Health Fair, September 8, 11am-3pm, Pioneer Park Civic Center

## FAIRBANKS NORTH STAR BOROUGH HEALTH & SOCIAL SERVICES COMMISSION MEETING

Chizmar Room – JUANITA HELMS  
ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, ALASKA  
AGENDA  
June 18, 2018 at 12:30 PM

- ROLL CALL
- MESSAGES

- CITIZEN'S COMMENTS
  - APPROVAL OF AGENDA
  - MINUTES
  - NEW BUSINESS
  - COMMISSIONER'S COMMENTS
  - ADJOURNMENT
- August 8, 2018 HSSC meeting

## FAIRBANKS NORTH STAR BOROUGH LIBRARY COMMISSION MEETING

CONFERENCE ROOM AT THE NOEL WIEN LIBRARY  
1215 COWLES STREET, FAIRBANKS, ALASKA 99701  
AGENDA  
June 20, 2018 at 4:00 PM

- ROLL CALL
- MESSAGES/PUBLIC COMMENT
- APPROVAL OF AGENDA AND CONSENT AGENDA
- MINUTES
- UNFINISHED BUSINESS
- NEW BUSINESS
- REPORT
- COMMISSIONER'S COMMENTS/COMMUNICATIONS
- EXCUSE FUTURE ABSENCES
- ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH CRIPPLE CREEK SERVICE AREA COMMISSION MEETING

ESTER FIRE DEPT, 3570 OLD NENANA HWY  
AGENDA  
JUNE 24, 2018 at 10:00 AM

- ROLL CALL
- MESSAGES
- CITIZEN'S COMMENTS – limited to three (3) minutes
- DISCLOSURE & STATEMENT OF CONFLICT OF INTEREST
- APPROVAL OF AGENDA
- APPROVAL OF MINUTES
- UNFINISHED BUSINESS
- NEW BUSINESS
- EXCUSE FUTURE ABSENCES
- COMMISSIONER'S COMMENTS/COMMUNICATIONS
- ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH VISTA GOLD ROAD SERVICE AREA COMMISSION MEETING

2072 RED BERRY RD  
AGENDA  
JUNE 21, 2018 at 6:30 PM

- ROLL CALL
- MESSAGES
- CITIZEN'S COMMENTS – limited to three (3) minutes
- DISCLOSURE & STATEMENT OF CONFLICT OF INTEREST
- APPROVAL OF AGENDA
- APPROVAL OF MINUTES
- UNFINISHED BUSINESS
- NEW BUSINESS
- EXCUSE FUTURE ABSENCES
- COMMISSIONER'S COMMENTS/COMMUNICATIONS
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## ASSEMBLY NOTICE OF PUBLIC HEARING

Public Hearing will take place on Thursday, June 28, 2018 at or after 7:00 p.m. during the Regular Assembly Meeting in the Mona Lisa Drexler Assembly Chambers, Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, AK.

- Marijuana License – New – Testing Facility – License #15124  
Fairbanks Analytical Testing LLC  
DBA: Fairbanks Analytical Testing LLC  
1521 Stacia Street, Suite A  
Fairbanks, AK 99701  
RESOLUTION NO. 2018-25. A Resolution Protesting New Testing Facility Marijuana License #15124 Fairbanks Analytical Testing, LLC. (Sponsor: Assemblymember Roberts)
- Liquor License – New – Brewery – License #5651  
Black Spruce Brewing Company, LLC  
DBA: Black Spruce Brewing Company  
3290 Peger Rd. Ste B  
Fairbanks, AK 99709
- Liquor License – Transfer – Beverage Dispensary – License #4344  
From: Nash Holland, LLC  
DBA: No DBA  
No Premises  
To: Nash Holland, LLC  
DBA: Goldie's AK  
659 5th Ave  
Fairbanks, AK 99701
- ORDINANCE NO. 2018-15. An Ordinance Providing For The Disposition Of Property Which Lies Within The City Of Fairbanks Which Has Been Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2018-16. An Ordinance Providing For The Sale Of Real Property Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel)
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## BOARD OF EQUALIZATION (BOE)

June 27, 2018

Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK  
6:00 P.M.

1. Call to Order
2. Roll Call
3. Consideration of Findings of Fact and Conclusions of Law for the following cases heard on June 9, 2018:

Case #	RECORD OWNER	DESC	SUBDIVISION	LOT	BLK	PAN	APPELLANT /REP.
61	CORVIAS AIR FORCE LIVING LLC, USA	MULTI-FAMILY	CENTURY PARK NORTH EIELSON AIR FORCE BASE	TL 100	3S 3E	0644981	J HEATH BURLESON
62	CORVIAS AIR FORCE LIVING LLC, USA	MULTI-FAMILY	GALAXY HEIGHTS EIELSON AIR FORCE BASE	TL 100	3S 3E	0644991	J HEATH BURLESON
63	CORVIAS AIR FORCE LIVING LLC, USA	MULTI-FAMILY	RAVEN'S WOOD EIELSON AIR FORCE BASE	TL 100 & 1100	3S 3E	0644941	J HEATH BURLESON
64	CORVIAS AIR FORCE LIVING LLC, USA	MULTI-FAMILY	MOOSE LAKE EIELSON AIR FORCE BASE	TL 100	3S 3E	0644951	J HEATH BURLESON
65	CORVIAS AIR FORCE LIVING LLC, USA	MULTI-FAMILY	FRENCH CREEK EIELSON AIR FORCE BASE	TL 3500	2S 3E	0644931	J HEATH BURLESON
66	CORVIAS AIR FORCE LIVING LLC, USA	MULTI-FAMILY	CENTURY PARK SOUTH EIELSON AIR FORCE BASE	TL 100	3S 3E	0644971	J HEATH BURLESON
67	CORVIAS AIR FORCE LIVING LLC, USA	MULTI-FAMILY	BROADWAY EIELSON AIR FORCE BASE	TL 100 & 1100	3S 3E	0644961	J HEATH BURLESON

4. Certification of the Board's supplementary actions after June 1, 2018 to the Borough Assessor.
5. Adjournment

## ECONOMIC DEVELOPMENT COMMISSION

Tuesday, June 26, 3:30pm – 5:00pm  
Mayor's Salcha Conference Room  
Meeting Agenda

1. Roll
2. Citizen Comments
3. Approve Consent Agenda and Minutes
  - A. June 26, 2018 Agenda
  - B. April 24, 2018 Minutes
4. New Business
  - A. China Trade Mission: Summary and Next Steps for Interior Alaska
  - B. The SBIR Road Tour is Coming to Fairbanks: Everything you need to know about America's largest seed fund (and how you can help support the event)
5. Staff Comments
6. Report
  - A. 2018 CEDS goals and objectives
  - B. EAFB Regional Growth Plan Update
7. Commissioner Comments
8. Adjournment



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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## CLERK'S OFFICE

### Conference Room Schedule Week of June 25, 2018

DATE	MEETING	LOCATION	TIME
Tue., Jun 26	Planning Commission	Assembly Chambers	6:00 p.m.
Wed., Jun 27	Board of Equalization	Assembly Chambers	6:00 p.m.
Thur., Jun 28	Audit Committee	Chizmar Room	3:00 p.m.
Thur., Jun 28	Regular Assembly Meeting	Assembly Chambers	6:00 p.m.

## FAIRBANKS NORTH STAR BOROUGH REGULAR ASSEMBLY MEETING

June 28, 2018

Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK  
6:50 p.m.

1. CALL TO ORDER
2. NONSECTARIAN INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.
6. CITIZENS' COMMENTS – Each person's comments limited to 3 minutes (Citizens' Comments shall recess at 6:50 p.m. for public hearing)

a. A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business [items postponed from previous meetings, reconsideration, or notice of intent to rescind], Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on Board of Adjustment matters are not permitted.

b. Items that are not scheduled on the agenda.

### 7. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.

### 8. APPROVAL OF MINUTES

NONE

### 9. COMMUNICATIONS TO THE ASSEMBLY

\*a. IFB Award: IFB Number 18052  
Fox Transfer Site Expansion

Approval of Base Bid as submitted by Great Northwest, Inc. in the amount of \$241,540.00.

\*b. Memorandum from Kathryn Dodge, Presiding Officer, recommending the appointment of Adena Benn as Deputy Borough Clerk, with an effective date of July 2, 2018.

\*c. Memorandum from Mayor Kassel regarding position reporting change to address meeting clerking responsibilities.

\*d. Memorandum from Mayor Kassel recommending the appointment of various fire service area commissioners.

### 10. MESSAGES FROM THE BOROUGH MAYOR

### 11. REPORTS OF STANDING AND SPECIAL COMMITTEES

### 12. REPORTS FROM REPRESENTATIVES

- a. Report from the City of Fairbanks Representative.
- b. Report from the City of North Pole Representative.
- c. Report from the School Board Representative.

### 13. SPECIAL ORDERS – Public Hearing at or after 7:00 p.m. (each person's comments limited to 3 minutes)

### a. Marijuana License – New – Testing Facility – License #15124

Fairbanks Analytical Testing LLC  
DBA: Fairbanks Analytical Testing LLC  
1521 Stacia Street, Suite A  
Fairbanks, AK 99701

RESOLUTION NO. 2018-25. A Resolution Protesting New Testing Facility Marijuana License #15124 Fairbanks Analytical Testing, LLC. (Sponsor: Assemblymember Roberts)

### b. Liquor License – New – Brewery – License #5651

Black Spruce Brewing Company, LLC  
DBA: Black Spruce Brewing Company  
3290 Peger Rd. Ste B  
Fairbanks, AK 99709

### c. Liquor License – Transfer – Beverage Dispensary – License #4344

From: Nash Holland, LLC  
DBA: No DBA  
No Premises

To: Nash Holland, LLC  
DBA: Goldie's AK  
659 5th Ave  
Fairbanks, AK 99701

### d. ORDINANCE NO. 2018-15. An Ordinance Providing For The Disposition Of Property Which Lies Within The City Of Fairbanks Which Has Been Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel)

### e. ORDINANCE NO. 2018-16. An Ordinance Providing For The Sale Of Real Property Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel)

### f. ORDINANCE NO. 2018-17. An Ordinance Of The Fairbanks North Star Borough Authorizing The Issuance Of General Obligation Bonds Of The Borough In An Amount Not To Exceed \$66,420,000 To Finance All Or Part Of The Cost Of A Plan Of Finance For Capital Improvements To Borough Facilities; And Providing For Submission To The Borough's Voters, At An Election To Be Held On October 2, 2018, Of A Proposition Approving The Plan, Approving This Ordinance, And Ratifying The Authorization Of Bonds. (Sponsor: Mayor Kassel)

### g. ORDINANCE NO. 2018-21. An Ordinance Providing For A Tax Revenue Cap Revision For Improvements (Repair And Maintenance) To Mary Siah Recreation Center. (Sponsors: Assemblymembers Cooper and Dodge)

### h. ORDINANCE NO. 2018-22. An Ordinance Providing For A Tax Revenue Cap Revision For Amounts Transferred Or Appropriated To The Facilities Maintenance Reserve Fund. (Sponsors: Assemblymembers Cooper and Dodge)

### i. ORDINANCE NO. 2017-20-2F. An Ordinance Amending The FY 2017-18 Budget By Appropriating \$40,000 From The Summerwood Service Area Fund Balance To The Capital Projects Fund For The Ice Overflow Repair Project. (Sponsor: Mayor Kassel)

### j. ORDINANCE NO. 2017-20-2E. An Ordinance Amending The FY 2017-18 Budget By Reappropriating \$40,000 From The Department Of Library Services In The General Fund To The Capital Projects Fund For The Purchase Of A Laptop Self-Checkout Dispenser. (Sponsor: Mayor Kassel)

### k. ORDINANCE NO. 2018-14. An Ordinance Amending FNSBC Title 18 To Define Brewery, Brewpub and Microbrewery And To Add Brewpubs And Microbreweries As Permitted Uses In Various Zones. (Sponsors: Mayor Kassel and Assemblymember Lojewski)

### l. ORDINANCE NO. 2018-12. An Ordinance Amending FNSBC Title 18 Regarding Agriculture And Livestock In Various Zoning Districts Including To Add Urban Livestock And Market Gardens As Allowable Uses And Adding And Amending Definitions And Standards. (Sponsor: Mayor Kassel)

### m. ORDINANCE NO. 2018-18. An Ordinance Amending FNSBC 8.04.130(B) To Add A Presumption Of Timely Mailing For Taxes Due. (Sponsor: Assemblymember Roberts)

### n. ORDINANCE NO. 2018-19. An Ordinance Amending Chapter 8.48 FNSBC Regarding Hotel Motel Room Tax Penalties. (Sponsor: Assemblymember Roberts)

### 14. CONSIDERATION OF CALENDAR – Unfinished Business NONE

### 15. CITIZENS' COMMENTS – Each person's comments limited to 3 minutes (continuation if needed)

- a. Items that are not scheduled for public hearing – continuation.

### 16. CONSIDERATION OF CALENDAR – New Business – Resolutions

\*a. RESOLUTION NO. 2018-26. A Resolution Opposing A Policy Separating Immigrant Children From Their Parents. (Sponsors: Assemblymembers Lawrence, Cooper and Dodge)

### 17. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Referred To Committees Or Commissions NONE

### 18. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Introduced And Advanced To Public Hearing

\*a. ORDINANCE NO. 2018-23. An Ordinance Amending Appendix E-User Fee Schedule/Parks And Recreation/ Recreation Fees/Facility Rental/ Pools And Attachment C Of Ordinance No. 2018-20 (FY 2018-19) To Amend Fees For Swim Team Practice Hours. (Sponsors: Assemblymembers Lawrence, Dodge and Roberts) (Refer to the Finance Committee on July 19, 2018; Advance to July 26, 2018 for Public Hearing)

\*b. ORDINANCE NO. 2018-07. An Ordinance Amending FNSBC 20.16.020 Lease Of Borough Land. (Sponsor: Assemblymember Roberts) (Refer to the Committee of the Whole on July 19, 2018; Advance to July 26, 2018 for Public Hearing)

### 19. CITIZENS' COMMENTS – Each person's comments limited to 3 minutes (continuation if needed)

- a. Items that are not scheduled on the agenda.

### 20. ASSEMBLYMEMBER'S COMMENTS

### 21. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

## AUDIT COMMITTEE AGENDA

June 28, 2018  
3:00 p.m.

Chizmar Conference Room  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
907 Terminal Street  
Fairbanks, Alaska 99701

1. Roll Call
2. Discussion of audit planning and schedules for the Interior Gas Utility (IGU), Fairbanks North Star Borough School District, and the Fairbanks North Star Borough for fiscal year ending June 30, 2018.
3. Discussion of audit issues and possible auditor direction (if any).
4. Committee Comments
5. Adjournment

## NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Meeting of The Fairbanks North Star Borough Assembly on June 14, 2018 the following were adopted:

ORDINANCE NO. 2018-13. An Ordinance Amending Various Portions Of Chapter 2.32 FNSBC, Personnel System. (Sponsor: Mayor Kassel)

ORDINANCE NO. 2017-20-2C. An Ordinance Amending The FY 2017-18 Budget By Appropriating \$106,177 Of Funds Received From The U.S. Army Garrison Fort Wainwright (USAG FW) To The Capital Projects Fund For The Interconnection Of 911 Systems And Authorizing The Execution Of A Contract Change Order With Microdata GIS In Excess Of \$100,000. (Sponsor: Mayor Kassel)

ORDINANCE NO. 2017-20-2D. An Ordinance Amending The FY 2017-18 Budget By Appropriating \$260,251 In Federal Grant Funds And \$25,834 In State Matching Funds To The Transit Enterprise Projects Fund To Acquire Four New Paratransit Vans. (Sponsor: Mayor Kassel)

## NOTICE OF ORDINANCES DEFEATED

PLEASE TAKE NOTICE THAT at the Regular Meeting of The Fairbanks North Star Borough Assembly on June 14, 2018 the following was defeated:

ORDINANCE NO. 2018-06. An Ordinance Amending Chapter 18.104 FNSBC Regarding Notification Of Rezoning, Conditional Uses, And Variances And Amending Procedures For Rezoning And Conditional Use Permits. (Sponsor: Assemblymember Roberts)

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### LOCAL CANDIDATE OPEN HOUSE

**JULY 7, 2018 from 10 a.m. to 12 p.m.  
FAIRBANKS NORTH STAR BOROUGH**

The local Municipal Clerks will be hosting a candidate open house on **Saturday, July 7th from 10 a.m. to 12 p.m. at the Fairbanks North Star Borough Assembly Chambers, 907 Terminal Street, Fairbanks.** Clerk staff will be available to answer questions about running for local office. There will be printed materials available with information about becoming a candidate for the FNSB Mayor, Assembly and School Board, the Interior Gas Utility Board, and the City of Fairbanks Council and City of North Pole Mayor and Council. The Regular Municipal Election is October 2, 2018. For more information, contact the Clerk's Office at (907) 459-1401.

### FNSB ADMINISTRATIVE HEARING

**Ester Conference Room, 2nd Floor  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska  
AGENDA**

**July 5, 2018 at 10:30 AM**

- A. CALL TO ORDER
- B. MESSAGES

This hearing may include Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests. Public testimony will be requested as each agenda item comes up. Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing.

Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.

- C. COMMUNICATIONS TO THE HEARING OFFICER
- D. HEARING OFFICER COMMENTS
- E. PUBLIC HEARING

Preliminary Applications

1. RP030-18 (Montana Subdivision) A request by Mathews Land Surveying, on behalf of Warren and Maurya Flynn, to replat Lot 1, Montana Subdivision, a lot of approximately 5.061 acres, into three lots ranging in size from approximately 1.388 acres to 2.112 acres. The parcel is located within the NE $\frac{1}{4}$  NW $\frac{1}{4}$  Section 23 T1S R2W FM, on Chena Pump Rd, Cheyenne Ct, and Riversong Ct. Staff Contact: Daniel Welch
2. RP032-18 (Herning Hills Subdivision) A request by 3 TIER-Alaska, Corp., on behalf of John Teeter and Carol Mackler-Teeter, to replat Lots 9 and 10, Block 3, Herning Hills Subdivision, two lot of approximately 1.414 acres and 1.108 acres, by adjusting the common lot line resulting in two lots of approximately 1.478 acres and 1.046 acres. The parcel is located within the NW $\frac{1}{4}$  NW $\frac{1}{4}$  Section 31 T1N R2E FM, on Sara-Lynn Rd. Staff Contact: Daniel Welch
3. RP031-18 (Chena Marina Subdivision, First Addition) A request by 3 TIER-Alaska, Corp., on behalf of Daniel and Hannah Bennett, to replat Lot 11, Block 5, Chena Marina Subdivision, First Addition, a lot of approximately 1.837 acres, into two lots of approximately 40,088 square feet each. The parcel is located within the E $\frac{1}{2}$  Section 22 T1S R2W FM, on Shypoke Drive. Staff Contact: Daniel Welch

- F. QUASI-JUDICIAL

Grandfather Rights

GR2018-136: A request by Mary and Lars Ehrlander for affirmative recognition of legal nonconforming structure status (grandfather rights) for an existing single-family residence with a northeast side-yard setback of 6 feet +/- and a southwest side-yard setback of 7 feet +/- instead of the required 10 feet in the Multiple-Family Residential zone with Mobile Home Subdivision overlay (MF/MHS) for the property on Lot 4, Block 1, Royal Court Village Subdivision (Located at 161 Palace Circle). (Staff Contact: Manish Singh)

- G. COMMENTS

Citizens  
Planning Staff

- H. ADJOURNMENT





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## CLERK'S OFFICE

Conference Room Schedule  
Week of July 2, 2018

DATE	MEETING	LOCATION	TIME
Wed., July 4	BOROUGH OFFICES CLOSED		

## NOTICE OF IMPOUNDED VEHICLES

The following vehicles have been impounded as abandoned vehicles per FNSB 10.04.040A&B. They will be disposed of fifteen (15) days from the date of this notice. Owners must pay the towing and storage fee before the disposal date to redeem their vehicle. During the fifteen (15) day waiting period the owner of a vehicle may request a hearing concerning whether the vehicle was abandoned and/or the towing and storage fee. All vehicles are processed per FNSB 10.04 unless otherwise noted.

1. DODGE VAN BLUE, VIN B34BF2V609525, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5091.
2. DODGE ASPEN RED, VIN NP4JC6F241207, LIC BGA133, from a Borough resident, towing and storage fee \$60.00, AP-5092.
3. CHEVY BLAZER TAN, VIN 1GNDDT13W2W2285688, LIC MN BXN8602, from a Borough resident, towing and storage fee \$60.00, AP-5093.
4. INTERNATIONAL HARVESTER R110 GREY, VIN C112-SB164034, LIC 6556BA, from a Borough resident, towing and storage fee \$60.00, AP-5103.
5. CHEVY 60 FLAT BED WHITE, VIN unknown, LIC 1834BH, from a Borough resident, towing and storage fee \$60.00, AP-5104.
6. DODGE VAN WHITE, VIN 2B7HB23T5DK403894, LIC EAW922, from a Borough resident, towing and storage fee \$60.00, AP-5113.
7. OLDSMOBILE ROYALE RED, VIN 1G3HY5310NH339980, LIC unknown, from Borough Right of Way, towing and storage fee \$60.00, AP-5124.
8. TRUCK BODY, VIN 1GCGC24M7FJ163360, LIC GUH695, from TWO RIVERS TRANSFER SITE, towing and storage fee \$60.00, AP-5126.
9. CHEVY SUBURBAN BLUE, VIN CE169Z808999, LIC DRY416, from a Borough resident, towing and storage fee \$60.00, AP-5127.
10. DODGE TRUCK BLUE, VIN W14E5S101513, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5128.
11. DODGE GRAND CARAVAN GREEN, VIN 2B4GP243XXR445806, LIC unknown, from a Borough resident, towing and storage fee \$60.00, AP-5130.
12. NISSAN KING CAB TRUCK BLUE, VIN JN6ND06Y2EW004429, LIC GZS990, from a Borough resident, towing and storage fee \$60.00, AP-5135.
13. FORD F150 WHITE, VIN 1FTEX14N5SKB15844, LIC 8843DD, from a Borough resident, towing and storage fee \$60.00, AP-5155.

## FAIRBANKS NORTH STAR BOROUGH PLANNING COMMISSION MEETING

MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, ALASKA  
WORK SESSION  
July 10, 2018 at 6:00 PM

A presentation by Kittelson on the Metropolitan Transportation Plan update.

AGENDA  
Immediately following Work Session

## A. ROLL CALL

## B. MESSAGES

1. Chairperson's Comments
2. Commissioner's Comments
3. Communications to the Planning Commission
4. Citizen's Comments – limited to three (3) minutes
  - a. Agenda items not scheduled for public hearing
  - b. Items other than those appearing on the agenda
5. Disclosure & Statement of Conflict of Interest

## C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

## D. \*MINUTES

1. \*Minutes from May 8, 2018 Planning Commission Meeting.
2. \*Minutes from May 22, 2018 Planning Commission Meeting.

## E. QUASI-JUDICIAL HEARING

1. **CU2018-015:** A request by Charles E. Workman for amendment of the conditional use approval of a marijuana cultivation facility, indoor large to make changes to the site plan and building size and configuration in the General Use 1 (GU-1) zone on Tract A, Bias Drive East Subdivision (located at 278 Bias Drive East, on the north side of Bias Drive East, east of Beacon Road). **Staff Contact: Manish Singh.**
2. **CU2018-016:** A request by Fairbanks North Star Borough Land Management on behalf of the Fairbanks North Star Borough for conditional use approval of schools: art, music, dance, business, trade and similar educational uses for the Folk School to be located in Pioneer Park in the Outdoor Recreational (OR) zone on Tax Lot 906, Section 9, T1S, R1W (2300 Airport Way, on the north side of Airport Way, east of Peger Road, and west of Moore Street). **Staff Contact: Stacy Wasinger.**

## F. PUBLIC HEARING

1. **HP2018-003 Badger Road TWLTL:** A request by the State of Alaska Department of Transportation and Public Facilities for local planning authority approval of the Badger Road Two Way Left Turn Lane Project. This project proposes to upgrade Badger Road to include a continuous two way left turn lane (TWLTL) from Dennis Road to Hurst Road, including road widening and to reduce the cross-slope at the intersection of Holmes and Peede. Ancillary work includes signing, striping, lighting, and drainage improvements. **Staff Contact: Donald Galligan**
2. **HP2018-006 Gillam Way Upgrade:** A request by the State of Alaska Department of Transportation and Public Facilities for local planning authority approval of the Gillam Way Upgrade project. This project proposes to reconstruct Gillam Way, from 22nd Avenue to 14th Avenue, including addition of traffic calming features, intersection improvements, drainage improvements, pedestrian and bicycle enhancements, and ADA improvements. **Staff Contact: Donald Galligan**

## G. EXCUSE FUTURE ABSENCES

## H. COMMISSIONER'S COMMENTS/COMMUNICATIONS

1. FMATS
2. Other

## I. ADJOURNMENT

Any questions, please contact Community Planning at 907-459-1260 or via email at: [FNSBPC@fnsb.us](mailto:FNSBPC@fnsb.us)

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