



# HAMME POOL PARTY AREA RESERVATION



1. All reservations for party areas must be arranged in person. The party areas are reserved for \$30.00 per party and should be reserved at least two weeks in advance. At least 48 hours notice is required for cancelling in order to receive a refund or change the date. A change made without 48 hours notice may be considered a new reservation with an additional \$30.00 fee.
2. **The person who made the reservation must check in at the front desk immediately upon arrival.** Parties may be set up half an hour before open swim starts. Payment for pool admission for the party group may be made up to 15 minutes before the start of open swim and no later than an hour after the start of open swim. **No one may enter the locker rooms before the start of open swim.**
3. If you are swimming:
  - a) All party guests who are swimming must check in at the front desk, state their age, what party they are with and receive their wrist band **before entering the locker room.**
  - b) Go over the pool rules with your entire group.
  - c) Group rates will apply if you have 10 or more paying swimmers.
  - d) For groups smaller than ten the regular fee applies. You may purchase a 10-swim ticket and use only the amount of punches you need, but you must purchase one entire ticket.
  - e) **Children 6 years and younger must be accompanied by a person 16 years or older while in the facility and within arm's reach while in the pool.** Pool ratio is one person 16 years or older per four children 6 years and younger.
  - f) We recommend that you do not allow children back into the pool after eating.
4. If decorations are hung, use only Scotch tape. Do not use staples, push pins, tacks or nails.
5. The "Party Area" must be cleaned prior to leaving the facility.
  - a) Put all garbage in trash cans.
  - b) Wipe off tables and chairs. Staff will gladly provide cleaning supplies.
  - c) Sweep floor if necessary.
  - d) Make sure tape has been removed from all surfaces if decorations were used.
6. **Please remember that the building closes at 9:15 p.m. Monday through Friday and at 4:45 p.m. on Saturdays and Sundays.** All patrons must be out of the building by these times. Thank you.

Please sign below that you have read and understand the rules as stated above.

Date & time of Party	Area	# and ages of Children
Name: _____ Party for: _____		
Address: _____		
Phone #: _____		Signature: _____

For Office Use Only:  
 Date reservation taken: \_\_\_\_\_ Staff initials: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Under 3	Child	Youth	Adult

Adult checked in @ \_\_\_\_\_ PM

**GREEN** **RED**