

ANIMAL CONTROL COMMISSION MEETING AGENDA

January 3, 2022

Immediately Following the Animal Control Commission Work Session

This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

A. CALL TO ORDER

B. ROLL CALL

C. MESSAGES

C.1 Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

E. MINUTES

E.1. *Animal Control Commission meeting minutes from December 6, 2021

Documents:

F. REPORTS

F.1. Report from Sandra Hill, Animal Control Manager

Documents:

[Animal Shelter Stats.pdf](#)

**F.2. Update from Sandra Hill, Animal Control Manager, on the CIP
Animal Shelter Replacement**

G. NEW BUSINESS

G.1. Election of chair and vice chair

H. EXCUSE FUTURE ABSENCES

I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

J. ADJOURNMENT

K. AUDIO FILES - ANIMAL CONTROL COMMISSION MEETING

[01-03-2022 Audio Track 1 \(MP3\)](#)

L. ACTION MEMO - ANIMAL CONTROL COMMISSION MEETING

Documents:

[01_03_2022_ACC_ACTION MEMO.pdf](#)

FAIRBANKS NORTH STAR BOROUGH
Animal Control Commission
December 6, 2021
6:00 p.m.

A regular meeting of the Animal Control Commission was held Monday, December 6, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present:

Ronnie Rosenberg
Jamie Marschner
Thomas Swan, Vice-Chair

Mary Ann Fortune
Gail Gardner

Comprising a quorum of the Commission, and

Gina Gregg, Research Assistant, Clerk
Cullen Mahaffey, Administrative Assistant III
Jason Beal, Emergency Operations Director
Sandra Hill, Animal Control Manager
David Bredlie, Public Works Director

Absent & Excused

NONE

MESSAGES

1.a. Citizens' Comments Agenda items not scheduled for public hearing

NONE

1.b. Citizens' Comments Items other than those appearing on the agenda

NONE

2. Disclosure and Statement of Conflict of Interest

NONE

APPROVAL OF AGENDA AND CONSENT AGENDA

GARDNER,
Seconded by ROSENBERG

moved to approve the agenda and consent
agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Gardner, Fortune, Rosenberg, Marschner,
Swan

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

APPROVAL OF MINUTES

1. *Animal Control Commission Minutes from October 4, 2021.

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Sandra Hill, Animal Control Manager, Report.

Sandra Hill, Animal Control Manager, provided updates on staffing, new hires, relevant news stories, animal shelter statistics and the upcoming budget process. Ms. Hill also reported on an influx of rabbits and elevated euthanasia rate due to breeding.

Commissioners questioned and discussed with Ms. Hill the following:

- Adoption rate; it was answered, quite a few animals went to rescue and foster, and animals are flowing in and out well.
- Adoption appointments; it was noted, adoptions are scheduled by appointment to mitigate COVID-19 by reducing the number of people at the animal shelter at the same time.
- Influx of chickens, roosters and rabbits; it was noted, public education of the problem is a possibility.
- Whether an active reptile rescue exists; it was answered, yes, but without great resources for large slider turtles.

REPORTS – continued

2. Update on CIP Animal Shelter Replacement by Sandra Hill, Animal Control Manager.

Sandra Hill, Animal Control Manager, and David Bredlie, Public Works Director, provided a presentation on the project's history, current status and schedule. The project's total estimated cost is \$17 million with a scope to construct a new facility on a new site to meet current and future needs. Public Works anticipates just over \$14.3 million of construction funding on July 1, 2022. A Request for Proposal for design services went out at the end of October with a closing date of Monday, December 13, 2021. Public Works anticipates a contract award to be before the Borough Assembly in late January or early February, a construction contract to go out next winter and ground to be broken in the summer of 2023.

Commissioner Fortune inquired about land of interest; it was answered, Natural Resources Development is looking for land with appropriate zoning and water and sewer nearby in a tough market.

NEW BUSINESS

1. Appoint member of the Animal Control Commission to serve on the RFP Review Committee for the CIP Animal Shelter Project as requested by FNSB Mayor Ward.

Vice-Chair Swan provided an explanation on the request to appoint a commissioner to serve on the committee. Due to the time-sensitivity of starting the project, Vice-Chair Swan volunteered to appoint himself. Commissioner Gardner expressed interest in serving on the committee and was appointed with no objections.

2. Review Defeated Ordinance No. 2021-15 and make recommendations to the Administration on changes to Title 22 to improve the ability for Animal Control staff to determine legal ownership of animals, promote registration and improve the public process as requested by FNSB Mayor Ward.

Vice-Chair Swan suggested a work session to discuss the needs of the public, animal shelter and Borough and volunteered to contact assemblymembers regarding their thoughts on the ordinance. Discussion ensued on inviting an experienced officer and front desk staff as well as having a public hearing. The Commission concurred on the work session and public hearing being scheduled for a future date.

EXCUSE FUTURE ABSENCES

NONE

COMMISSIONER'S COMMENTS/COMMUNICATIONS

Commissioner Rosenberg provided an update on the Fairbanks Animal Shelter Fund's charitable efforts.

Vice-Chair Swan spoke about information provided to the Commission on the effectiveness of ordinances in other jurisdictions. Vice-Chair Swan provided updates on Mush with P.R.I.D.E.'s efforts to support the welfare of dogs and generating interest in Juneau to change state statute to provide limited police powers to animal control officers for the enforcement of cruelty and neglect.

Commissioner Rosenberg mentioned various statewide sales tax proposals that could exempt animal food and medicine and brought attention to the Fairbanks Animal Shelter Fund's Facebook page.

ADJOURNMENT

There being no further business to come before the Animal Control Commission, the meeting was adjourned at 6:55 p.m.

Animal Shelter

12/1/2021 to 12/31/2021

Intakes

	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	RABBIT	OTHER	TOTAL
At Large	12	29	6	2	1	0	3	4	57
Owner Surrender	2	29	12	2	10	2	4	22	83
Return	1	6	0	0	0	0	2	0	9
Foster	0	0	8	0	0	0	8	0	16
Quarantine	2	0	0	0	0	0	0	0	2
Protective Custody	2	1	0	2	0	0	0	0	5
Euthanize Request	6	0	0	1	0	0	0	0	7
Disposal Request	9	2	0	2	0	0	2	4	19
Born In Shelter	0	0	0	0	0	0	7	0	7
TOTAL	34	67	26	9	11	2	26	30	205

Outcomes

	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	RABBIT	OTHER	TOTAL
ADOPTION	3	28	19	1	6	2	4	23	86
RTO	12	30	2	1	1	0	0	0	46
RESCUE	0	1	0	0	1	0	0	0	2
FOSTER	0	1	0	0	0	0	15	0	16
EUTH-BEHAV HIST	0	2	0	0	0	0	0	0	2
EUTH-BEHAV OBSV	0	5	0	0	0	0	0	0	5
EUTH-CONTAG DIS	0	0	1	0	0	0	0	0	1
EUTH-MEDICAL	0	1	0	1	2	0	1	3	8
EUTHR	7	1	0	1	0	0	0	0	9
EUTH-SPACE	0	1	0	0	0	0	2	0	3
DIED	0	0	0	0	0	0	1	0	1
DISPOSAL	13	3	1	2	0	0	2	4	25
TOTAL	35	73	23	6	10	2	25	30	204

Sterilization Status of Incoming Animals

	DOG	CAT	RABBIT
ALTERED	39%	59%	22%
INTACT	60%	40%	77%

Activity	TOTAL
ASSIST	2
DISPATCH	12
INV - BARK	1
INV - BITE	28
INV - BITEF	29
INV - CRUELTY	2
INV - HUM CARE	19
INV - OTHER	3
INV - VIOLATION	1
STRAY	58
TRANSPORT	40
TOTAL	195

Bites	Total
	1
SKIN BROKN	7
Total	8

Home Quarantine	Total
DOG	2
Total	2

Lost & Found	Total
LOST	5
Total	5

Animal Shelter

11/1/2021 to 11/30/2021

Intakes	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	RABBIT	OTHER	TOTAL
At Large	15	26	4	1	6	2	0	13	67
Owner Surrender	5	41	12	2	2	0	23	40	125
Return	0	4	0	0	0	0	0	1	5
Foster	0	3	0	0	0	0	2	7	12
Qaurantine	2	1	0	0	0	0	0	0	3
Protective Custody	1	1	0	0	0	0	0	0	2
Euthanize Request	8	1	0	4	0	0	0	0	13
Disposal Request	7	2	1	2	1	0	0	0	13
TOTAL	38	79	17	9	9	2	25	61	240

Outcomes	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	RABBIT	OTHER	TOTAL
ADOPTION	2	33	5	1	8	1	6	43	99
RTO	16	19	2	3	2	0	2	0	44
RESCUE	0	1	0	0	0	1	1	7	10
FOSTER	0	3	8	0	0	0	2	5	18
EUTH-BEHAV HIST	3	8	0	0	0	0	0	0	11
EUTH-BEHAV OBSV	0	8	0	0	0	0	0	0	8
EUTH-MEDICAL	3	2	0	1	0	0	1	0	7
EUTHR	8	2	0	3	0	0	0	0	13
EUTH-SPACE	0	0	0	0	0	0	8	5	13
DISPOSAL	7	7	1	2	2	1	0	0	20
TOTAL	39	83	16	10	12	3	20	60	243

Sterilization Status of Incoming Animals

	DOG	CAT	RABBIT
ALTERED	47%	80%	8%
INTACT	52%	20%	91%

Activity	TOTAL
ASSIST	11
DISPATCH	18
INV - BARK	4
INV - BITE	38
INV - BITEF	35
INV - HUM CARE	20
INV - VIOLATION	5
STRAY	76
TRANSPORT	19
TOTAL	226

Bites	Total
SKIN BROKN	16
Total	16

Home Quarantine	Total
CAT	1
DOG	8
Total	9

Lost & Found	Total
HOME	9
LOST	5
Total	14

Animal Shelter

12/24/2021 to 1/3/2022 / Closed 11 days straight

Intakes

	SENIOR DOG	DOG	PUPPY	SENIOR CAT	CAT	KITTEN	RABBIT	OTHER	TOTAL
At Large	5	10	1	1	0	0	0	1	18
Owner Surrender	0	4	3	1	5	2	0	9	24
Return	0	1	0	0	0	0	0	0	1
Protective Custody	0	1	0	0	0	0	0	0	1
Euthanize Request	1	1	0	0	0	0	0	0	2
Disposal Request	1	0	0	0	0	0	1	0	2
TOTAL	7	17	4	2	5	2	1	10	48

Outcomes

	SENIOR DOG	DOG	PUPPY	CAT	RABBIT	TOTAL
RTO	2	4	0	0	0	6
EUTH-BEHAV HIST	0	1	0	0	0	1
EUTH-CONTAG DIS	0	0	0	0	1	1
EUTH-MEDICAL	0	0	0	1	0	1
EUTHR	1	1	0	0	0	2
EUTH-SPACE	0	1	0	0	0	1
DISPOSAL	1	0	1	0	1	3
TOTAL	4	7	1	1	2	15

Sterilization Status of Incoming Animals

	DOG	CAT	RABBIT
ALTERED	28%	44%	0%
INTACT	71%	55%	100%

Activity	TOTAL
INV - BITE	4
INV - BITEF	2
INV - HUM CARE	3
STRAY	8
TRANSPORT	1
TOTAL	18

Bites

Lost & Found

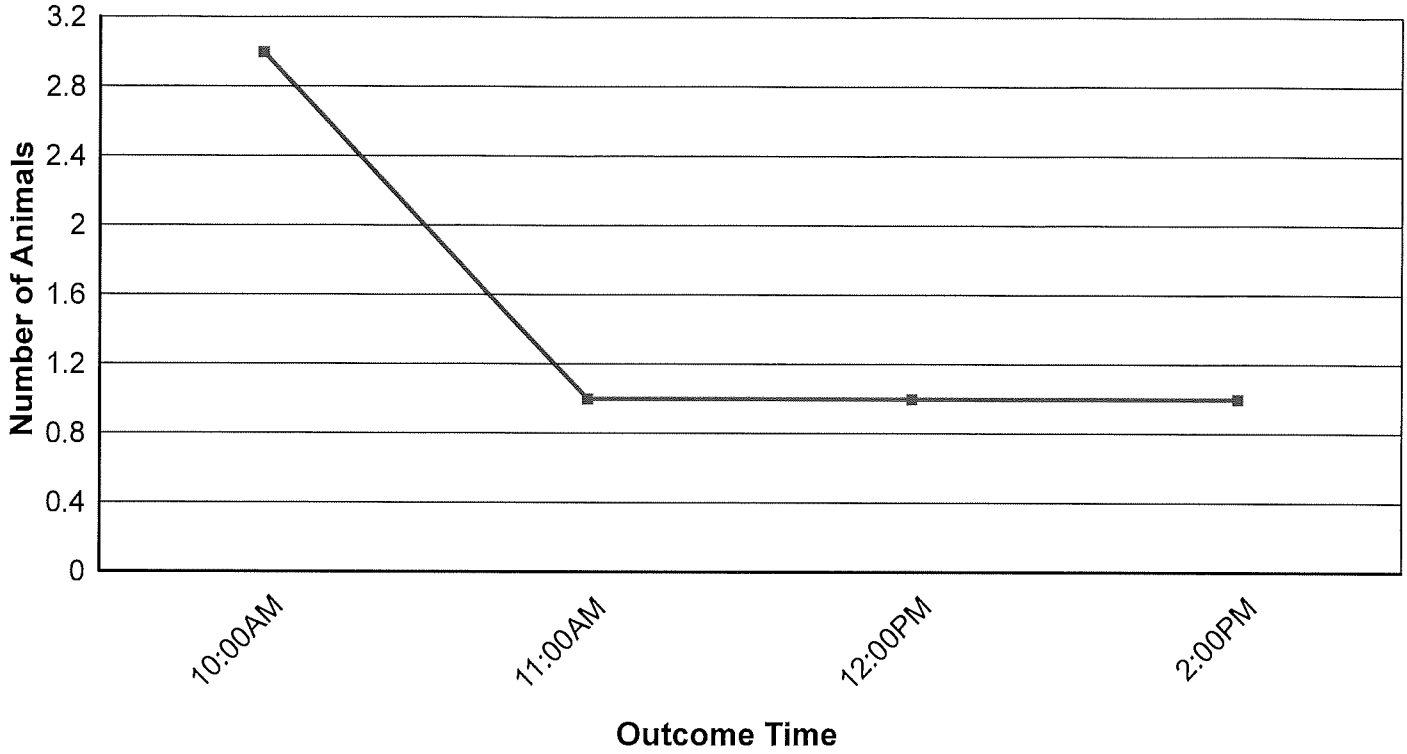
Intakes/Outcomes By Day/Hour From 12/31/2021 to 12/31/2021

*Outcomes at 12:00 AM are outcomes without an Outcome Time on the Kennel Record

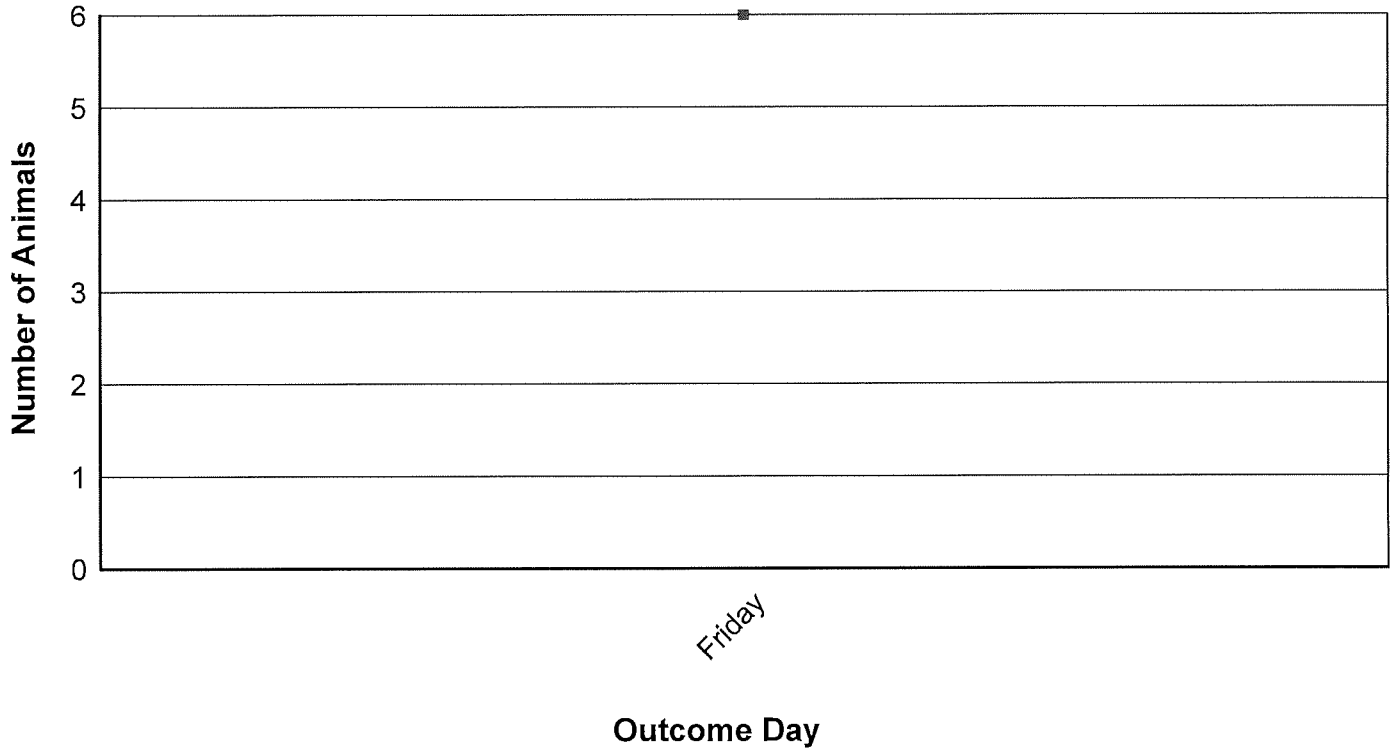
Friday

10:00AM	3
11:00AM	1
12:00PM	1
2:00PM	1

Outcomes By Hour of Day For Friday



Outcomes By Day of Week





Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY

Division of Boards and Commissions

clerks@fnsb.gov
Main: (907) 459-1401
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MEMORANDUM

TO: Bryce J. Ward, Mayor, Fairbanks North Star Borough

THROUGH: April Trickey, MMC, Borough Clerk *AT*

FROM: Cullen Mahaffey, Administrative Assistant III *CM*

DATE: January 5, 2022

SUBJECT: **ACTION OF THE ANIMAL CONTROL COMMISSION MEETING OF JANUARY 3, 2022**

Regular Meeting Convened at 7:11 p.m./Adjourned at 7:59 p.m.

Members Present

Ronnie Rosenberg
Jamie Marschner

Joshua Church
Gail Gardner

Mary Ann Fortune
Thomas Swan, Vice-Chair

Members Excused

None

The following action was taken at the above-referenced meeting:

MINUTES

Animal Control Commission meeting minutes from December 6, 2021

-Approved

REPORTS

Report from Sandra Hill, Animal Control Manager

-Sandra Hill, Animal Control Manager, reported on the impact of the holidays, winter storm and operational closure on the animal shelter, animal shelter statistics, Petco's response to a letter from the Administration and applications to the Commission.

Update from Sandra Hill, Animal Control Manager, on the CIP Animal Shelter Replacement

-Sandra Hill, Animal Control Manager, provided an update.

NEW BUSINESS

Election of chair and vice chair

-Commissioner Swan elected Chair and Commissioner Gardner elected Vice Chair

The next meeting is scheduled for February 7, 2022.