

ASSEMBLY FINANCE COMMITTEE AGENDA

January 7, 2021

This meeting will be held by teleconference hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK
5:30 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. MEMORANDA/REPORTS/PRESENTATIONS

NONE

4. CONTRACTS/BID AWARDS

NONE

5. ADVANCED ORDINANCES AND RESOLUTIONS

5.a. ORDINANCE NO. 2020-20-1J.

An Ordinance Amending The FY 2020-21 Budget By Appropriating \$255,915 In Federal Pass-Through Grant Funding To The Special Revenue And/Or Capital Projects Funds For The Acquisition Of Emergency Management Related Equipment And Training. (Sponsor: Mayor Ward)

Documents:

[2020-20-1J Backup Information.pdf](#)

6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

6.a. Monthly Budget and Fund Balance Reports

7. MAYOR/ASSEMBLY COMMENTS

8. ADJOURNMENT

9. AUDIO FILES - FINANCE COMMITTEE

[01-07-2021 Audio Track 1 \(MP3\)](#)

10. ACTION MEMO - FINANCE COMMITTEE

Documents:

[01_07_2020_FIN_Action_Memo.pdf](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.



Fairbanks North Star Borough Emergency Operations Department

3175 Peger Road • PO Box 71267 • Fairbanks, AK 99707-1267 • (907) 459-1481 FAX 459-1499

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THROUGH: Bryce J. Ward, Borough Mayor *for for Bm*

FROM: David Gibbs, Emergency Operations Director *(Signature)*

DATE: November 4, 2020

SUBJECT: Ordinance 2020 – 20 - 1J
Appropriating the 2020 State Homeland Security Grant Award

Attached for your approval is an ordinance appropriating \$255,915 in 2020 State Homeland Security Grant Program funding to the Special Revenue and/or Capital Projects funds for the completion of a variety of emergency management related planning and response projects.

The ordinance also accepts the grant terms and conditions associated with this grant.

Specifically, the Emergency Operations Department applied for and received grant funding for the following projects:

1. Network Physical Firewall Upgrade. (\$132,250)

Funding for the purchase and deployment of firewalls for Fairbanks North Star Borough's (Borough) network.

2. Continuity of Operations Plan (COOP). (\$25,000)

Funding to hire a planning contractor to complete and update the FNSB to meet the Federal Emergency Management Agency (FEMA) continuity guidance.

3. Volunteers in Policing (Citizen Corps) Training and Support. (\$50,000)

Program will provide training for volunteers to assist in the event of an emergency within the Borough and assist with preparedness, mitigation, and recovery.

4. Hazardous Materials Response Equipment. (\$48,665)

Purchase and deployment of personal protective equipment used by the Borough Hazardous Materials Response Team.

I urge your approval of this ordinance.

1 By: Bryce Ward, Mayor
2 Introduced: 12/10/2020
3

4 FAIRBANKS NORTH STAR BOROUGH

5
6 ORDINANCE NO. 2020 – 20 – 1J
7

8 AN ORDINANCE AMENDING THE FY 2020-21 BUDGET BY APPROPRIATING \$255,915
9 IN FEDERAL PASS-THROUGH GRANT FUNDING TO THE SPECIAL REVENUE
10 AND/OR CAPITAL PROJECTS FUNDS FOR THE ACQUISITION OF EMERGENCY
11 MANAGEMENT RELATED EQUIPMENT AND TRAINING
12

13 WHEREAS, The State of Alaska, Department of Military and Veterans Affairs,
14 through the Alaska Division of Homeland Security and Emergency Management
15 (ADHS&EM), has passed through \$255,915 in U.S. Department of Homeland Security
16 (USDHS) funding to the Fairbanks North Star Borough (Borough) for the 2020 State
17 Homeland Security Grant Program (2020 SHSGP); and
18

19 WHEREAS, Funding for this program is intended to enhance the ability of
20 states, territories, and urban areas to train, equip, prepare for, prevent, and respond to
21 terrorist attacks and natural disasters; and
22

23 WHEREAS, The Borough has identified the need for additional hazardous
24 materials response equipment, to update the Borough Continuity of Operations Plan
25 (COOP), training and support for Volunteers in Policing, and to upgrade the Borough
26 network physical firewalls; and
27

28 WHEREAS, Preparedness, and more specifically the protection of critical
29 infrastructure, requires an ability to prevent and respond to cyber incidents, and
30 ADHS&EM strongly encourages preparedness grant subrecipients to assess their
31 cybersecurity risks. The Borough will use a portion of the grant funds to upgrade network

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

32 physical firewalls to protect electronic communications systems, data storage, vital
33 information, and services from cyberattacks.

34
35 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
36 North Star Borough:

37
38 Section 1. Classification. This ordinance is not of a general and permanent
39 nature and shall not be codified.

40
41 Section 2. Acceptance of a Federal Pass-Through Grant Funding. The
42 Borough formally accepts \$255,915 in federal grant funding from USDHS, passed through
43 ADHS&EM, for the 2020 SHSGP.

44
45 Section 3. Special Revenue and/or Capital Projects Funds Appropriation.
46 The FY 2020-21 budget is hereby amended by appropriating \$255,915 to the Special
47 Revenue and/or Capital Projects Funds budgetary guideline entitled "2020 State
48 Homeland Security Grant" and by increasing estimated revenue from federal pass-
49 through grants by a like amount.

50
51 Section 4. Eligible Expenditure Period. Expenditures incurred within the
52 effective dates of the signed grant agreement are eligible for reimbursement.

53
54 Section 5. Administrative Fee. The administrative fee for the 2020 State
55 Homeland Security Grant is waived in accordance with the grant agreement.

56
57 Section 6. Contingency. This appropriation is contingent upon the receipt
58 of a signed grant agreement with ADHS&EM.

59

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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60 Section 7. Effective Date. This ordinance is effective at 5:00 p.m. on the
61 first Borough business day following its adoption.

62

63 ADOPTED THE _____ DAY OF _____ 2020.

64

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66

67

Mindy O'Neill
Presiding Officer

68

69

70 ATTEST:

APPROVED:

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72

April Trickey, CMC
Borough Clerk

Approved by JSD

Jill S. Dolan
Borough Attorney

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74

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2020-20-1J Date Introduced: December 10, 2020

Abbreviated Title: \$255,915 for the 2020 State Homeland Security Program Grant

II. Financial Detail

Department/Division Affected: Emergency Operations / Emergency Management

EXPENDITURE	General Fund	Special Revenue and/or Capital Projects Fund	
	FY 20/21	FY 20/21	
Contractual Services			
Awaiting Budget		255,915	
Contribution to General Fund			
Total		255,915	

SOURCE OF FUNDING

Federal Pass-Through Funds		255,915	
Contribution from Facilities Maintenance Reserve			
Contribution from General Fund			
Total		255,915	

Specify Funding Sources: United States Department of Homeland Security (USDHS); State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management (ADHS&EM)

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

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III. Project Purpose:

To fund the acquisition of emergency management related equipment and training

IV. Analysis of Future Liabilities and Funding Sources:

Ongoing support and maintenance of equipment or software purchased with grant funds

V. Fund Certification: I certify that funding sources are available as detailed in II above.


Debra L. R. Brady
Chief Financial Officer

11/13/20
Date

FA	SrGLA
GA	CA
SpA	C
TBM	GLSA

**Fairbanks North Star Borough Fiscal
Impact Statement (FIS) (FNSBC 3.20.010 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

Originator's Name: David Gibbs Department: Emergency Operations

To Be Introduced/Sponsored By: Mayor Ward

Abbreviated Ordinance Title: Appropriating \$255,915 - 2020 Homeland Security Grant

Department(s)/Division(s) Affected: Emergency Operations/Emergency Management

Proposed Introduction Date: December 11, 2020 Ordinance No.: 2020-20-1J

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No *

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20 /	FY 20 /	FY 20 /	FY 20 /	FY 20 /
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? Yes ___ No ___

Contact Person's Name, for FIS questions: Baird Stiefel, Emergency Manager Extension: 1219

Director(s) Signature(s): [Signature] Date: 11/10/2020

Mayor's Office or Assembly Member Signature: [Signature] Date: 11/13/2020

Chief Financial Officer Signature: [Signature] Date: 11/13/2020



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Assembly

assembly@fnsb.gov
Main: (907) 459-1401
Fax: (907) 459-1224

MEMORANDUM

TO: Fairbanks North Star Borough Assembly
April Trickey, CMC, Borough Clerk

THROUGH: Leah Berman Williams, Chair, Finance Committee

FROM: Gina Gregg, Research Assistant

DATE: January 11, 2021

SUBJECT: ACTION OF THE JANUARY 7, 2021 FINANCE COMMITTEE MEETING

Convened at 5:30 p.m./Adjourned at 5:50 p.m.

Members Present

Matt Cooper
Jimi Cash
Frank Tomaszewski

Aaron Lojewski
Tammie Wilson
Marna Sanford

Liz Lyke
Mindy O'Neill
Leah Berman Williams

Members Excused

None

MEMORANDA/REPORTS/PRESENTATIONS

NONE

CONTRACTS/BID AWARDS

NONE

ADVANCED ORDINANCES AND RESOLUTIONS

ORDINANCE NO. 2020-20-1J.

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-Item for discussion only / David Gibbs, Emergency Operations Director, provided a staff report.



OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

Monthly Budget and Fund Balance Reports

NONE

MAYOR/ASSEMBLY COMMENTS

Jim Williams provided an update on CARES Act Funding.