

JOHN A CARLSON COMMUNITY ACTIVITY CENTER ADVISORY BOARD MEETING AGENDA

January 11, 2022 at 3:30 p.m.

This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

A. CALL TO ORDER

B. ROLL CALL

C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on agenda. Consent agenda items are not considered separately unless any Board member or citizen so requests. In the event of such request, the item is returned to the general agenda.

E. MINUTES

E.1. *John A Carlson Community Activity Center Advisory Board Meeting Minutes from December 9, 2021.

Documents:

[12_9_2021_CCAB_MINUTES.pdf](#)

F. REPORTS

F.1. Report from FNSB Staff

F.2. Presentation by Heather Jensen, Carlson Center Recreation Specialist III, on PlayZone within the John A. Carlson Activity Center.

G. UNFINISHED BUSINESS

G.1. Continued discussion on the goals of the John A Carlson Community Activity Center Advisory Board and how to accomplish them.

H. NEW BUSINESS

H.1. Annual Election of Chair and Vice Chair

H.2. Presentation by FNSB staff on the John A. Carlson Activity Center current FY budget (FY21/2022) and discussion on setting FY22/2023 budget priorities.

I. EXCUSE FUTURE ABSENCES

J. BOARD MEMBERS' COMMENTS/COMMUNICATIONS

K. ADJOURNMENT

FAIRBANKS NORTH STAR BOROUGH
John A Carlson Community Activity Center Advisory Board
December 14, 2021
3:30 p.m.

A regular meeting of the John A Carlson Community Activity Center Advisory Board was held Tuesday, December 14, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present appearing telephonically and in person:

Karl Kassel	Scott Roselius
Allison Workes	Bill Wright
Kourtney Shannon	Randy Zarnke, Chair

Comprising a quorum of the Board, and

Alexis Fackeldey, Administrative Assistant III, Clerk
Terrell Echols, Carlson Center General Manager
Donnie Hayes, Parks and Recreation Director
Lee Williams, Riverside Superintendent
Bryce Ward, Borough Mayor

MESSAGES

1.a. Citizen's Comments on agenda items not scheduled for public hearing.

NONE

1.b. Citizen's Comments on items other than those appearing on the agenda.

NONE

2. Disclosure & Statement of Conflict of Interest

NONE

APPROVAL OF AGENDA AND CONSENT AGENDA

KASSEL,
Seconded by WORKES

moved to approve the agenda and consent
agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Workes, Shannon, Roselius, Wright,
Kassel, Zarnke

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

APPROVAL OF MINUTES

1. *John A Carlson Community Activity Center Advisory Board Meeting Minutes from August 13, 2019.

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Introduction of Board Members and Staff

Board members, staff, and the Borough Mayor introduced themselves and stated why they are participating on the board.

2. John A Carlson Community Activity Center Plan presented by Donnie Hayes, Parks and Recreation Director, and Terrell Echols, Carlson Center General Manager

Donnie Hayes, Parks and Recreation Director, provided a presentation on the plans, fee schedule, activities, and staffing of the John A Carlson Community Activity Center.

A question-and-answer period followed the presentation.

3. Report on the Goals of the John A Carlson Community Activity Center Advisory Board

Bryce Ward, Borough Mayor, provided a report detailing his goals for the board to act as a signpost for the future of the center and as a vector for community engagement. Mayor Ward also spoke about the responsibilities of the board according to code which include reviewing operational budgets, programming, and fee schedules. Mayor Ward also spoke about the feedback he would like to receive from the board including such topics as public

NEW BUSINESS

opinion of the center and its activities, the future of the center, and the activity schedule of the center.

A question-and-answer period followed the report.

1. Discussion on the goals of the John A Carlson Community Activity Center Advisory board and how to accomplish them.

Donnie Hayes, Parks and Recreation Director, provided a timeline of his department's budget process.

Discussion ensued on what presentations, data, and reports would be of interest to the commission.

Chair Zarnke wished to hear a presentation on the Playzone located in the center.

Board Member Roselius asked that the center's kitchen be considered for future improvements.

Discussion ensued on the state of the kitchen and the maintenance of the building in general.

Board Member Kassel suggested that the board's attentions could be directed to prioritizing improvements and maintenance.

Board Member Wright inquired about the roof replacement project.

Lee Williams, Riverside Superintendent, provided an update on the kitchen in the center.

EXCUSE FUTURE ABSENCES

Board Member Wright is excused from the January 11, 2022 meeting.

BOARD MEMBER'S COMMENTS/COMMUNICATIONS

Board Member Kassel praised the staff for their work during the management transition period.

Board Member Wright spoke about the emergency pandemic plan for the center.

Board Member Roselius also praised the staff.

Board Member Workes thanked Chair Zarnke for his efforts in reviving the board.

Chair Zarnke spoke about the future of the advisory board.

ADJOURNMENT

There being no further business to come before the John A Carlson Community Activity Center Advisory Board, the meeting was adjourned at 4:26 p.m.