

ASSEMBLY FINANCE COMMITTEE AGENDA

February 18, 2021

This meeting will be held by teleconference hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK
5:30 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. MEMORANDA/REPORTS/PRESENTATIONS

- 3.a. A presentation by the Administration about potential transfer of meeting management duties from Community Planning to the Clerk's Office for boards and commissions meetings, to include a question and answer period.

4. CONTRACTS/BID AWARDS

- 4.a. IFB Award: IFB Number 21036 Carlson Center Roof Replacement.

Approval of base bid as submitted by Interior Alaska Roofing, Inc. in the amount of \$1,337,577.00.

Documents:

[IFB Number 21036 Carlson Center Roof Replacement Backup Information.pdf](#)

5. ADVANCED ORDINANCES AND RESOLUTIONS

NONE

6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

- 6.a. Monthly Budget and Fund Balance Reports.

7. MAYOR/ASSEMBLY COMMENTS

8. ADJOURNMENT

9. AUDIO FILES - FINANCE COMMITTEE

[02-18-2021 Audio Track 1 \(MP3\)](#)

[02-18-2021 Audio Track 2 \(MP3\)](#)

10. ACTION MEMO - FINANCE COMMITTEE

Documents:

[02_18_2021_FIN_Action_Memo.pdf](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.



Fairbanks North Star Borough

General Services

907 Terminal Street

PO Box 71267 • Fairbanks, Alaska 99707-1267

(907) 459-1297 • FAX 459-1100

MEMORANDUM

TO: Leah Berman Williams, Finance Committee Chair
Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor *BW*

FROM: Cory T. Beal, Chief Procurement Officer *CTB*
General Services Department

DATE: February 18, 2021

SUBJECT: RECOMMENDATION TO APPROVE AWARD
IFB No.21036
Carlson Center Roof Replacement

CONTRACTOR: Interior Alaska Roofing Inc
CONTRACT AMOUNT: \$1,337,577.00

The Department of Public Works recommends Assembly Finance Committee approval of **base bid** as submitted by **Interior Alaska Roofing Inc** in the amount of **\$1,337,577.00**.

The bid consists of:

- Removing and replacing the upper roof at The Carlson Center

Funding for this project has been made available by Ordinance No. 2020-20-1B (Facility Maintenance Reserve).

The competitive process was conducted in compliance with Title 16. Interior Alaska Roofing Inc's bid is the lowest responsible, responsive bid.

Please place this recommendation to award on the Assembly Finance Committee agenda for the meeting to be held February 18, 2021. Bids were opened at 2:00 p.m., January 26, 2021, for the subject project. The results are shown on the attached bid tabulation. The appeal period will expire on February 2, 2021 at 5:00 p.m.

Attached is the documentation packet provided by the Department of Public Works.



MEMORANDUM

TO: Cory Beal, Director
Department of General Services

THROUGH: David Bredlie, Director *DB*
Dave Halverson, Architect/Engineer *DH*
Department of Public Works

FROM: Cindy Jacobson, Project Manager *CJ*
Department of Public Works

DATE: **January 27, 2021**

PROJECT: Project Name: Carlson Center Roof Replacement
IFB No.: 21036
Project No.: 20-CACPRJ-2

SUBJECT: Recommendation to Award for the Regular Assembly Meeting of
February 11, 2021

Action Requested: The Department of Public Works recommends award of the Base Bid to Interior Alaska Roofing, Inc., for a total contract amount of \$ 1,337,577.00

Project Description: **Removal and replacement of the upper roof of the Carlson Center.**

Alternate(s): **None**

Funding: Ordinance # 2020-20-1B Facilities Maintenance Reserve

Attachments: Fund Verification
Recommendation to Award from Facilities Maintenance Department



Fairbanks North Star Borough General Services

907 Terminal Street • PO Box 71267 • Fairbanks, Alaska 99707-1267
907/459-1293 • FAX 459-1100

NOTICE OF INTENT TO AWARD

SUBJECT: Carlson Center Roof Replacement	DATE OF NOTICE: January 28, 2021
BID NUMBER: 21036	OPENING DATE: 1/26/2021
CHIEF PROCUREMENT OFFICER: Cory T. Beal <i>Cory T. Beal</i>	PROCUREMENT SPECIALIST: David Bates <i>David Bates</i>

It is the intent of the Fairbanks North Star Borough to award a contract to the low responsive, responsible bidder, in accordance with the specifications and requirements described in the IFB. Award may be made no sooner than five (5) days from the date of this notice. This serves solely as notice of the Borough's intent to award a contract and should not be construed as a notice to proceed with delivery of goods or services.

NOTE: ★ = AWARD TO BIDDER	Y = RESPONSIVE BIDDER	N = NON-RESPONSIVE BIDDER
● = BID NOT EVALUATED BECAUSE THERE WAS A LOWER RESPONSIVE BID		
∅ = BID EXCEEDED AVAILABLE FUNDS		
BIDS OVER \$ 100,000 WILL BE FORWARDED TO THE ASSEMBLY FOR APPROVAL		

ITEM	PRICE	AWARD	COMMENTS	RESPONSIVE Y / N	BIDDER
Base Bid	\$1,337,577.00	★	Low Responsive Bidder	Y	Interior Alaska Roofing Inc
Base Bid	\$1,636,500.00	●			A&A Roofing Inc
Base Bid	\$1,684,115.00	●			Rain Proof Roofing Inc

This is the FNSB Notice of Intent to Award (NOIA) Base Bid of IFB #21036 to **Interior Alaska Roofing Inc.** The appeal period for this NOIA will expire on February 2, 2021 at 5:00 pm.

FUND VERIFICATION

to be completed by originating department

DEPARTMENT / DIVISION: Public Works / Design & Construction IFB / RFP NO.: 21036

PURPOSE / PROJECT NAME: Carlson Center Roof Replacement

DESCRIPTION: Removal and replacement of the upper roof on the Carlson Center.

Est. Cost: \$2,180,000.00 Est. Contingency: \$200,000.00 Total Cost: \$2,380,000.00

RCVD '20 DEC 22 8:10
GENERAL SERVICES

SOURCE OF FUNDS:

Account No: FMRCRQ-72005 / 20-CACPRJ-2 Amount: \$ 2,380,000.00
 Account No: _____ Amount: _____
 Account No: _____ Amount: _____
 Total: _____

*Match ?
[√ If Yes]

<i>to be completed by Accounting</i>		
** Grant or Match ? [√ If Yes]	Ordinance Number	Accounting Verification
	2020-20-1B	KT
	_____	_____
	_____	_____
	_____	_____
Date: <u>12/21/2020</u>		

*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a √.

**If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

Cindy Jacobson
Cindy Jacobson, Project Manager
Dec 18, 2020
Date

[Signature]
Dave Halverson, Supervising A/E
18 DEC, 2020
Date

[Signature]
David Bredlie, Director, Public Works
12/18/2020
Date

to be completed by Accounting

On the date signed above by Accounting, fund sources shown above are sufficient to pay the costs of the requested action and may legally be used for this purpose.

Local bidder preference (FNSB 16.16.050) is prohibited. _____

***Local bidder preference (FNSB 16.16.050) is allowed. X

- Funding Source U.S. DOT - FTA
- Funding Source U.S. DOT - all other
- Funding Source Federal Common Rule
- Funding Source Other _____ (Note the agency)
- Funding Source N/A

[Signature]
Chief Accountant or Grants Accountant

12/21/2020
Date

*** NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).



FAIRBANKS NORTH STAR BOROUGH Department of Public Works
907 Terminal Street ✚ PO Box 71267 ✚ Fairbanks, Alaska 99707 ✚ P 907/459-1345 ✚ F 907/459-1330

MEMORANDUM

TO: Travis Smith, Manager *TMS*
Facilities Maintenance

FROM: Cindy Jacobson, Project Manager
Department of Public Works *CJ*

DATE: January 27, 2021

PROJECT: Carlson Center Roof Replacement
Project No.: 20-CACPRJ-2
IFB No.: 21036

SUBJECT: USER RECOMMENDATION TO AWARD

Construction bids for the above referenced project were opened at 2:00 PM on January 26, 2021. A copy of the Bid Tabulation, recorded by the FNSB General Services Department, is attached for your review.

The Department of Public Works recommends a contract award of the Base Bid to the apparent low bidder, Interior Alaska Roofing, Inc., for a total bid amount of \$1,337,577.00.

If you concur with our recommendation, please sign below and return as soon as possible.

CJ:ml

Attachment

Travis M. Smith
Travis Smith, Manager, Facilities Maintenance

1/27/21
Date

21036 - Carlson Center Roof Replacement (Closed)

Estimated Contract Value (\$2,180,000.00)

Close

	A & A Roofing Co., Inc. \$1,636,500.00	FNSB Engineers Estimate \$2,180,000.00	Interior Alaska Roofing, Inc. \$1,337,577.00	Rain Proof Roofing \$1,684,115.00
A. All work not included in unit pricing Qty: 1 Lump-Sum	\$1,634,300.00	\$2,176,000.00	\$1,336,577.00	\$1,680,000.00
B. Deck Fasteners a. X-HSN-24 Qty: 500 Each	\$1,100.00	\$1,000.00	\$500.00	\$2,190.00
B. Deck Fasteners b. X-ENP-19L16 Qty: 500 Each	\$1,100.00	\$1,000.00	\$500.00	\$1,925.00
BID TOTAL	\$1,636,500.00	\$2,180,000.00	\$1,337,577.00	\$1,684,115.00



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Assembly

assembly@fnsb.gov
Main: (907) 459-1401
Fax: (907) 459-1224

MEMORANDUM

TO: Fairbanks North Star Borough Assembly
April Trickey, CMC, Borough Clerk

THROUGH: Leah Berman Williams, Chair, Finance Committee

FROM: Gina Gregg, Research Assistant

DATE: February 22, 2021

SUBJECT: ACTION OF THE FEBRUARY 18, 2021 FINANCE COMMITTEE MEETING

Convened at 5:30 p.m./Adjourned at 6:32 p.m.

Members Present

Matt Cooper
Jimi Cash
Frank Tomaszewski

Aaron Lojewski
Tammie Wilson
Marna Sanford

Liz Lyke
Mindy O'Neall
Leah Berman Williams

Members Excused

None

MEMORANDA/REPORTS/PRESENTATIONS

A presentation by the Administration about potential transfer of meeting management duties from Community Planning to the Clerk's Office for boards and commissions meetings, to include a question and answer period.

-Presentation given by Mayor Ward

CONTRACTS/BID AWARDS

IFB Award: IFB Number 21036 Carlson Center Roof Replacement

-Approved (9-0) the base bid as submitted by Interior Alaska Roofing, Inc. in the amount of \$1,337,577.00.

ADVANCED ORDINANCES AND RESOLUTIONS

NONE



OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

Monthly Budget and Fund Balance Reports

Assemblymember Wilson clarified FY 2019/20 lapse funds available.

Assemblymember Lojewski noted that the general fund is over its target goal.

MAYOR/ASSEMBLY COMMENTS

NONE