

ANIMAL CONTROL COMMISSION MEETING AGENDA

October 4, 2021 at 6:00 p.m.

This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

A. CALL TO ORDER

B. ROLL CALL

C. MESSAGES

C.1 Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

E. MINUTES

E.1. *Animal Control Commission meeting minutes of September 1, 2021.

Documents:

[09_01_2021_ACC_MINUTES.pdf](#)

F. REPORTS

F.1. Sandra Hill, Animal Control Manager, Report.

F.2. Update on CIP Animal Shelter Replacement.

F.3. Update on any proposed legislative changes to FNSB Code Title 22 Animals.

G. NEW BUSINESS

G.1. Discussion of the concerns on commercial sales of reptiles and exotic animals. Possible recommendation to Mayor Ward requesting the Administration send a letter to corporate offices who sell reptiles and exotic animals, requesting they educate buyer on the care and habitat needed.

G.2. Discussion and possible recommendation to the Animal Control Manager and Mayor Ward of low-cost options for public education and awareness of animal concerns.

H. EXCUSE FUTURE ABSENCES

I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

J. ADJOURNMENT

K. AUDIO FILES

[10_04_2021_ACC_AUDIO_RECORDING_TRACK_1](#)

L. ACTION MEMORANDUM

Documents:

[10_04_2021_ACC_ACTION MEMO.docx.pdf](#)

FAIRBANKS NORTH STAR BOROUGH
Animal Control Commission
September 1, 2021
6:00 p.m.

A regular meeting of the Animal Control Commission was held Wednesday, September 1, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present:

Ronnie Rosenberg	Mary Ann Fortune
Jamie Marschner	Gail Gardner
Thomas Swan, Vice-Chairperson	Alex Thornton, Chairperson

Comprising a quorum of the Commission, and

Gina Gregg, Research Assistant
Sandra Hill, Animal Control Manager

Absent & Excused

None

MESSAGES

1. Citizens' Comments - limited to three (3) minutes

1.a. Agenda items not scheduled for public hearing

None

1.b. Items other than those appearing on the agenda

None

2. Disclosure and Statement of Conflict of Interest

None

APPROVAL OF AGENDA AND CONSENT AGENDA

Track 1, 01:15

SWAN,
Seconded by MARSCHNER

moved to approve the agenda and consent
agenda as read.

APPROVED THE AGENDA AND CONSENT AGENDA WITHOUT OBJECTION.

APPROVAL OF MINUTES

Track 1, 01:15

1. Animal Control Commission meeting minutes of June 21, 2021 and August 2, 2021.

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Sandra Hill, Animal Control Manager, Report

None

UNFINISHED BUSINESS

Track 2, 00:05

1. Discussion of the development of a list of agencies to be invited to participate at a future meeting regarding commercial sales of reptiles and exotic animals.

Discussion ensued. The commission listed PetCo and Interior Reptile Rescue to invite to the October meeting for public comment and asked the Animal Control Manger to assist with extra public notice through their website and social media.

The commission is seeking input on local concerns such as education, habitat, impulse buying, etc., of reptiles and exotic animals. This information will be used to draft a letter of concerns and requests of commercial sales establishments and a possible recommendation to the Mayor that the Administration send the letter to their corporate offices.

The commission requested additional information from the administration:

- Specific statistics for turtles in the shelter including length of stay.

NEW BUSINESS

Track 1, 03:20

1. Update by Sandra Hill, Animal Control Manager, on Covid-19 protocols and mitigation strategies at the Animal Shelter, current and future needs of the Animal Shelter, discussion and possible recommendation of the commission.

Clerk's Note: This item was reordered to be taken up after item E.

Sandra Hill, Animal Control Manager, updated the commission on the COVID-19 Mitigation Protocols implemented at Animal Control.

The commission requested additional information from the administration:

- The foster program rate of returns from 2018-2021; and
- Monthly breakdowns of intakes and outcomes from March 2020 through May 2021.

EXCUSE FUTURE ABSENCES

None

COMMISSIONER'S COMMENTS/COMMUNICATIONS

Track 2, 25:20

Commissioner Rosenberg requested Legislative Updates on Prefiled Bills for a recurring agenda item this fall and gave an update on the Shelter Fund activities and fundraisers.

Commissioner Thornton announced the next meeting is October 4, 2021 and requested the commission hold future discussions exploring low cost options for public education and awareness of animal concerns such as social media campaigns and offered to assist the Animal Control Manager with campaigns.

Commissioner Swan commented that his effort to change the authority of Animal Control Officers in Alaska Statute is on hold while the legislature is in a special session.

Commissioner Gardner requested that an update on the new Animal Shelter be a recurring agenda item.

ADJOURNMENT

There being no further business to come before the Animal Control Commission, the meeting was adjourned at 7:34 p.m.



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Division of Boards and Commissions

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MEMORANDUM

TO: Bryce J. Ward, Mayor, Fairbanks North Star Borough
THROUGH: April Trickey, CMC, Borough Clerk *AT*
FROM: Sharon Wittenkeller, Administrative Assistant III *SW*
DATE: October 5, 2021
SUBJECT: **ACTION OF THE ANIMAL CONTROL COMMISSION MEETING OF OCTOBER 4, 2021**

Regular Meeting Convened at 6:00 p.m./Adjourned at 7:09 p.m.

Members Present

Ronnie Rosenberg

Jamie Marschner

Thomas Swan, Vice-Chairperson

Mary Ann Fortune

Gail Gardner

Alex Thornton, Chairperson (Left at 6:03 p.m.)

Members Excused

None

The following action was taken at the above-referenced meeting:

MINUTES

Animal Control Commission Minutes from September 1, 2021.

-Approved

REPORTS

Sandra Hill, Animal Control Manager, Report.

-Sandra Hill, Animal Control Manager, introduced the new Emergency Operations Director, Jason Beal, and provided updates on staffing, interviews for vacant positions, and recruitments.

Update on CIP Animal Shelter Replacement.

-Sandra Hill, Animal Control Manager, provided a status update on the CIP animal shelter replacement.

Update on any proposed legislative changes to FNSB Code Title 22 Animals.

-There were no updates.



NEW BUSINESS

Discussion of the concerns on commercial sales of reptiles and exotic animals. Possible recommendation to Mayor Ward requesting the Administration send a letter to corporate offices who sell reptiles and exotic animals, requesting they educate buyer on the care and habitat needed.

-Approved (5-0) recommend Mayor Ward request the Administration send a letter to corporate offices who sell reptiles and exotic animals, requesting they educate buyers on the care and habitat needed.

Discussion and possible recommendation to the Animal Control Manager and Mayor Ward of low-cost options for public education and awareness of animal concerns.

-The Animal Control Shelter provides on-going education to the public. The commission will provide Sandra Hill, Animal Control Manager, with suggestions as they arise.

-No formal action taken.

The next scheduled meeting is November 1, 2021 at 6:00 p.m.