

HEALTH AND SOCIAL SERVICES COMMISSION MEETING AGENDA

October 13, 2021 at 12:30 p.m.

This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

A. CALL TO ORDER

B. ROLL CALL

C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

E. MINUTES

E.1. *Health and Social Services Meeting Minutes from August 11, 2021.

Documents:

[08_11_2021_HSSC_DRAFT MINUTES.pdf](#)

F. REPORTS

F.1. Eric Holland, Health and Social Services Administrator, Report.

G. NEW BUSINESS

G.1. Match Assistance Grant (MAG): Score Round 1 Applications

H. EXCUSE FUTURE ABSENCES

I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

J. ADJOURNMENT

K. AUDIO FILES

[10_13_2021_HSSC_AUDIO_RECORDING_TRACK_1](#)

L. ACTION MEMORANDUM

Documents:

[10_13_2021_HSSC_ACTION MEMO.docx.pdf](#)

FAIRBANKS NORTH STAR BOROUGH
Health and Social Services Commission
August 11, 2021
12:33 p.m.

A regular meeting of the Health and Social Services Commission was held Wednesday, August 11, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

ROLL CALL

There were present appearing telephonically and in person:

Rosita Bryant-Wilburn	Peter Pinney (Left at 1:00 pm)
Enlow Walker (Left at 1:00 pm)	Hollis Hall (Joined at 12:49 pm)
Joe Blackburn	Pamela Wagaman, Vice-Chairperson
Retchenda George-Bettisworth, Chairperson	

Comprising a quorum of the Commission, and

Sharon Wittenkeller, Administrative Assistant III, Clerk
Eric Holland, FNSB Health and Social Services Administrator

Absent & Excused

Juanita Webb

MESSAGES

- 1.a. Citizen's Comments on agenda items not scheduled for public hearing.
NONE
- 1.b. Citizen's Comments on items other than those appearing on the agenda.
NONE
2. Disclosure & Statement of Conflict of Interest
NONE

APPROVAL OF AGENDA AND CONSENT AGENDA

PINNEY,
Seconded by BLACKBURN

moved to approve the agenda and consent
agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses: Walker, Wagaman, Blackburn, Bryant-
Wilburn, Pinney, George-Bettisworth

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

APPROVAL OF MINUTES

1. *Health and Social Services minutes of July 14, 2021.

Without objection this measure was read by title and approved under the consent agenda.

REPORTS

1. Eric Holland, Health and Social Services Administrator, Report.

Eric Holland, Health and Social Services Administrator provided a status update on the State of Alaska GEMS system, Department of Health and Social Services grant submission and final payments on the FY21 HSCMG, the upcoming FY23 publishing dates, application submission deadlines and noted the next Health and Social Services Commission meeting is October 13, 2021.

NEW BUSINESS

1. Review/Approve the FY22 Match Assistance Grant RFA (Request for Applications) document.

Chair George-Bettisworth explained during the July Health and Social Services Commission meeting it was noted there were no material changes to the RFA from the prior year. Changes and improvements were made to the RFA in the prior year.

Mr. Holland provided status updates on the non-incorporated 501(c)(3) discussion. Input at the last meeting from commissioners and agency partners were helpful. The question that arose was; can a coalition, specifically, the Fairbanks Reentry Coalition, apply for Match Assistance Grants (MAG). The answer last year was coalitions were not able to apply for the MAG. Further inquiry revealed the borough does not enter into contracts with organizations that do not meet the 501(c)(3) designation requirements.

Further discussion ensued on applying and qualifying for 501(c)(3) status.

PINNEY, moved to approve the FY22 Match
Seconded by WAGAMAN Assistance Grant RFA document.

VOTE ON MOTION TO APPROVE THE FY22 MATCH ASSISTANCE GRANT RFA DOCUMENT.

Yeses: Bryant-Wilburn, Blackburn, Pinney,
Wagaman, Walker, George-Bettisworth

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

2. Review/Approve the FY23 Human Services Community Matching Grant RFP (Request for Proposals) document.

Chair George-Bettisworth explained during the July Health and Social Services Commission meeting it was noted there were no material changes to the RFP from the prior year. There were some minor changes and improvements that were requested and complete. Some of the main dates and dollar figures will be added to the RFP as appropriate when the state does their update. A few minor changes to the RFP were noted; a typo on page 6 and the info session dates on page 5 of the RFP need to be changed from 12/09/20 to 12/08/21.

BLACKBURN, moved to approve the FY23 Human
Seconded by WAGAMAN Services Community Matching Grant RFP
document as edited.

VOTE ON MOTION TO APPROVE THE FY23 HUMAN SERVICES COMMUNITY MATCHING GRANT RFP DOCUMENT AS EDITED.

Yeses: Wagaman, Hall, Blackburn, Bryant-
Wilburn, George-Bettisworth

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

EXCUSE FUTURE ABSENCES

None.

COMMISSIONER'S COMMENTS/COMMUNICATIONS

Chair George-Bettisworth informed the commission Brenda Stanfill, Executive Director for the Interior Alaska Center for Non-Violent Living, has taken a position with the State of Alaska, as the Executive Director for Alaska Network of Domestic Violence and Sexual Assault. Chair George-Bettisworth recognized her for all the work she has done for the community of Fairbanks.

ADJOURNMENT

There being no further business to come before the Health and Social Services Commission, the meeting was adjourned at 1:06 p.m.



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Division of Boards and Commissions

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MEMORANDUM

TO: Bryce J. Ward, Mayor, Fairbanks North Star Borough
THROUGH: April Trickey, CMC, Borough Clerk *AT*
FROM: Sharon Wittenkeller, Administrative Assistant III *SW*
DATE: October 14, 2021
SUBJECT: **ACTION OF THE HEALTH AND SOCIAL SERVICES MEETING OF OCTOBER 13, 2021**

Regular Meeting Convened at 12:31 p.m./Adjourned at 12:50 p.m.

Members Present

Rosita Bryant-Wilburn	Joe Blackburn	Juanita Webb
Joe Blackburn	Enlow Walker	Pamela Wagaman, Vice-Chair
Retchenda George-Bettisworth, Chair		

Members Excused

Peter Pinney

The following action was taken at the above referenced meeting:

APPROVAL OF MINUTES

Meeting Minutes of August 11, 2021

-Approved

REPORTS

Eric Holland, Health and Social Services Administrator provided updates on the State Grants Electronic Management System (GEMS) issues, advanced payments on the FY22 Human Services Community Matching Grant (HSCMG), FY23 HSCMG application status, and the upcoming Health and Social Services Commission December meeting agenda items.

NEW BUSINESS

Match Assistance Grants: Score Round 1 Applications

-The Health and Social Services Commission scored the application submitted by Alaska Center for Resource Families. No formal action taken.

The next meeting is scheduled for December 8, 2021.