

## **HEALTH AND SOCIAL SERVICES COMMISSION MEETING AGENDA**

December 8, 2021 at 12:30 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/406/Boards-Commissions> or contact the Borough Clerk's Office (907) 459-1401.

### **A. CALL TO ORDER**

### **B. ROLL CALL**

### **C. MESSAGES**

C.1. Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

C.1.b. Items other than those appearing on the agenda

C.2. Disclosure and Statement of Conflict of Interest

### **D. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

### **E. MINUTES**

#### **E.1. \*Health and Social Services Meeting Minutes from October 13, 2021.**

Documents:

[10\\_13\\_2021\\_HSSC\\_DRAFT MINUTES.pdf](#)

**F. REPORTS**

F.1. Eric Holland, Health and Social Services Administrator, Report.

**G. NEW BUSINESS**

G.1. Human Services Community Grant (HSCMG) FY23 request for proposals (RFP) overview of the timeline and use of BidNet, to include a question and answer period with potential proposers.

G.2. Scoring of Round Two applications for RFA #22016 FY22 Match Assistance Grant.

**H. EXCUSE FUTURE ABSENCES**

**I. COMMISSIONERS' COMMENTS/COMMUNICATIONS**

**J. ADJOURNMENT**

FAIRBANKS NORTH STAR BOROUGH  
Health and Social Services Commission  
October 13, 2021  
12:31 p.m.

A regular meeting of the Health and Social Services Commission was held Wednesday, October 13, 2021, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

**ROLL CALL**

There were present appearing telephonically and in person:

Rosita Bryant-Wilburn	Juanita Webb
Enlow Walker	Hollis Hall
Joe Blackburn	Pamela Wagaman, Vice-Chair
Retchenda George-Bettisworth, Chair	

Comprising a quorum of the Commission, and

Sharon Wittenkeller, Administrative Assistant III, Clerk  
Eric Holland, FNSB Health and Social Services Administrator  
Debbie Brady, FNSB Chief Financial Officer

Absent & Excused

Peter Pinney

**MESSAGES**

1.a. Citizen's Comments on agenda items not scheduled for public hearing.

NONE

1.b. Citizen's Comments on items other than those appearing on the agenda.

NONE

2. Disclosure & Statement of Conflict of Interest

NONE

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

BLACKBURN,  
Seconded by WAGAMAN

moved to approve the agenda and consent  
agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses:

Walker, Wagaman, Webb, Blackburn,  
Bryant-Wilburn, Hall, George-Bettisworth

Noes:

None

MOTION CARRIED

7 Yeses, 0 Noes

## **APPROVAL OF MINUTES**

1. \*Health and Social Services Minutes from August 11, 2021.

Without objection this measure was read by title and approved under the consent agenda.

## **REPORTS**

1. Eric Holland, Health and Social Services Administrator, Report.

Eric Holland, Health and Social Services Administrator, provided a status update on the State of Alaska Grants Electronic Management System (GEMS) issues, noting this is the system the Department of Health and Social Services Grants Managers utilize. Mr. Holland also provided information on the advanced payments for the FY22 Human Services Community Matching Grant (HSCMG), FY23 HSCMG application status, and the upcoming December agenda items, noting there is no meeting scheduled for November.

## **NEW BUSINESS**

1. Review/ Match Assistance Grant (MAG): Score Round 1 Applications.

Each Commissioner determined the application submitted by Alaska Center for Resource Families met the definition of essential human services and scored the application. Each Commissioner provided a preliminary and final score in the following categories: Budget/Cost Effectiveness, New or Additional Funding, Project Narrative, and Performance.

## **EXCUSE FUTURE ABSENCES**

NONE

**COMMISSIONER'S COMMENTS/COMMUNICATIONS**

NONE

**ADJOURNMENT**

There being no further business to come before the Health and Social Services Commission, the meeting was adjourned at 12:50 p.m.