

FAIRBANKS NORTH STAR BOROUGH HEALTH AND SOCIAL SERVICES COMMISSION

**MINUTES**  
**March 20, 2021**

A regular meeting of the Fairbanks North Star Borough Health & Social Services Commission was held via Zoom from the Mona Lisa Drexler Assembly Chambers, Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska. The meeting was called to order at 10: 00 a.m. by Retchenda George-Bettisworth, Chair.

**A. ROLL CALL**

MEMBERS PRESENT: Pamela Wagaman	Peter Pinney
Joe Blackburn	Rosita Wilburn
Enlow Walker	Juanita Webb
Hollis Hall	Retchenda George-Bettisworth

MEMBERS ABSENT (note if excused):

OTHERS PRESENT: Eric Holland, Administrator  
Sharon Wittenkeller, Recording Clerk

**B. MESSAGES**

1. Communications to the Health and Social Services Commission

Mr. Holland noted a change in the order of presentations.

Clerk Wittenkeller noted a correction that was needed before approval of the February 10, 2021 minutes.

2. Citizen's Comments – limited to three (3) minutes – None.

3. Disclosure & Statement of Conflict of Interest

**Commissioner Hall** disclosed a conflict of interest with the Fairbanks Community Food Bank, and he was excused from scoring their application.

**Commissioner Blackburn** disclosed a conflict of interest with the Northern Hope Center, and he was excused from scoring their application.

**Commissioner Pinney** disclosed possible conflicts of interest with Love INC, Meals on Wheels, and Alaska Legal Services. It was determined that Commissioner Pinney did not have any conflicts that would affect his ability to fairly score the applications.

**C. APPROVAL OF AGENDA**

Motion to approve the amended agenda and consent agenda made by **Commissioner Walker** and seconded by **Commissioner Hall**. Carried without objection or roll call vote.

**D. MINUTES**

Minutes from February 10, 2021 were approved with corrections.

**E. NEW BUSINESS**

1. Overview of HSCMG Scoring Process

**Chair George-Bettisworth** gave an overview of the process for scoring the submitted applications.

2. Presentations of Human Services Community Matching Grant Proposals

Each of the following agencies below provided a presentation to the Health and Social Services Commission for their Human Services Community Matching Grant applications.

- a. Interior Community Health Center
- b. Alzheimer's Disease Resource Agency of Alaska
- c. Boys and Girls Clubs of Alaska
- d. Fairbanks Community Food Bank
- e. Interior AIDS Association
- f. Literacy Council of Alaska
- g. Love in the Name of Christ of the Tanana Valley
- h. North Star Council on Aging
- i. Northern Hope Center
- j. Resource Center for Parents and Children
- k. Alaska Legal Services Corporation
- l. Big Brothers Big Sisters of Alaska

3. Scoring of the Human Services Community Matching Grant Proposals

Before scoring each application, the Commission was asked and they determined that each of the agencies' applications "met the definition of essential human services" and each application was scored.

There were two rounds of scoring: a preliminary scoring round and final scoring round.

#### 4. Staff Report

Mr. Holland requested that the Commissioners provide him with their signed score sheets for the agencies that they scored.

He noted that the FY21 Quarter 3 HSCMG reports are due at the end of the month. He further stated the FY21 round 3 Match Assistant Grants are due into Bidnet on April 7, 2021 and he will supply the applications to the Commissioners for scoring before the next commission meeting of April 14, 2021.

F. **EXCUSE FUTURE ABSENCES** – None.

G. **COMMISSIONER'S COMMENTS/COMMUNICATIONS**

**Chair George-Bettisworth** stated that at their next meeting in April the Commission will be scoring round 3 of the Matching Assistant Grants and they are due April 7, 2021.

**Commissioner Wagaman** thanked everyone for their hard work.

**Commissioner Pinney** inquired about how much money was left over from the HSCMG funds.

**Mr. Holland** noted that the funds left over are in the 11K range.

**Commissioner Pinney** inquired about being able to do a targeted solicitation for the remainder of the funds.

**Mr. Holland** stated he did propose that option to the Administration and has not received an answer back and that he would relay Commissioner Pinney's interest in the option as well.

**Commissioner Blackburn** thanked Chair George-Bettisworth and Mr. Holland on their hard work for the meeting.

**Commissioner Walker** echoed Commissioner Blackburn's sentiments.

H. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:45 p.m.