



# Borough News

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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## ASSEMBLY NOTICE OF PUBLIC HEARING

Public Hearing will take place by teleconference on November 12, 2020 at or after 7:00 p.m. during the Regular Assembly Meeting hosted from the Mona Lisa Drexler Assembly Chambers, Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, AK.

- **ORDINANCE NO. 2020-35.** An Ordinance Rezoning A Portion Of Tract B Of Lakeview Park Subdivision From Multiple-Family Residential/Mobile Home Subdivision/Military Noise Overlay To Light Industrial Or Other Appropriate Zone (Located East Of The Intersection Of Van Horn Road And Easy Street, South Of The Old Richardson Highway). (RZ2021-001) (Sponsor: FNSB Assembly)

### PROPOSED SUBSTITUTE by Mayor Ward

**ORDINANCE NO. 2020-35.** An Ordinance Rezoning A Portion Of Tract B Of Lakeview Park Subdivision From Multiple-Family Residential/Mobile Home Subdivision/Military Noise Overlay To Light Industrial /**Special Limitations / Military Noise Overlay** Or Other Appropriate Zone (Located East Of The Intersection Of Van Horn Road And Easy Street, South Of The Old Richardson Highway). (RZ2021-001)

- **ORDINANCE NO. 2020-20-1F.** An Ordinance Amending The FY 2020-21 Budget By Appropriating \$280,000 From The General Fund Fund Balance To The Capital Projects Fund For Additional Funding Of The Pioneer Park Church Structural Repair Project. (Sponsor: Mayor Ward)

## ASSEMBLY REGIONAL EMERGENCY SERVICES ADVISORY COMMITTEE VACANCY

The Fairbanks North Star Borough Clerk is now accepting applications from individuals interested in serving on the committee that can adequately represent residents in urban areas. No member shall be appointed who is a current fire or emergency medical services contractor for the borough.

Duties of the Regional Emergency Services Advisory Committee: The committee shall review and monitor the provision of fire, emergency medical, and other emergency services in the borough, and make recommendations to the assembly.

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## BOARD OF EQUALIZATION VACANCIES

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FNSBC 4.28.020 Appointment and terms.

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## CLERK'S OFFICE

Assembly Chambers and Chizmar Room Schedule  
Week of November 9, 2020

**NOTE: In response to the COVID-19 public health emergency, some meetings listed may be available to the public via Zoom, internet streaming and/or in person with certain restrictions. Please contact the Clerk's Office with questions at 459-1401.**

DATE	MEETING	LOCATION	TIME
Tues., Nov. 10	Planning Commission	Assembly Chambers	6:00 p.m.
Wed., Nov 11	Juanita Helms Administration Center Closed		
Thurs., Nov. 12	Regular Assembly Meeting	Assembly Chambers	6:00 p.m.

## FAIRBANKS NORTH STAR BOROUGH REGULAR ASSEMBLY MEETING

November 12, 2020

This meeting will be held by teleconference hosted from the Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK  
6:00 p.m.

1. CALL TO ORDER
2. NONSECTARIAN INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.
6. CITIZENS' COMMENTS – Each person's comments limited to 3 minutes (Citizens' Comments shall recess at 6:50 p.m. for public hearing)

a. A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business [items postponed from previous meetings, reconsideration, or notice of intent to rescind], Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on Board of Adjustment matters are not permitted.

b. Items that are not scheduled on the agenda.

### 7. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.

### 8. APPROVAL OF MINUTES

\*a. Regular Assembly Meeting minutes of September 10, 2020.

\*b. Regular Assembly Meeting minutes of September 24, 2020.

### 9. COMMUNICATIONS TO THE ASSEMBLY

\*a. IFB Award: IFB Number 21020  
Wescott Pool Maintenance (Rebid)

Approval of Base Bid and Additive Alternate Two, as submitted by Alcan Builders, Inc., in the amount of \$577,433.00.

\*b. Memorandum from April Trickey, Borough Clerk, regarding the appointment of Canvass Board Members for the November 17, 2020 Service Area Elections.

\*c. Memorandum from Mayor Ward recommending the appointment of Jomo Stewart, Kathy Mayo, and Doug Isaacson to the Alaska Gasline Port Authority Board of Directors.

### 10. MESSAGES FROM THE BOROUGH MAYOR

Brief update on COVID-19 public health emergency by Mayor Ward and/or a representative from the Interior Alaska Unified Command.

### 11. REPORTS OF STANDING AND SPECIAL COMMITTEES

### 12. REPORTS FROM REPRESENTATIVES

- a. Report from the City of Fairbanks Representative.
- b. Report from the City of North Pole Representative.
- c. Report from the School Board Representative.

### 13. SPECIAL ORDERS – Public Hearing at or after 7:00 p.m. (each person's comments limited to 3 minutes)

a. **ORDINANCE NO. 2020-35.** An Ordinance Rezoning A Portion Of Tract B Of Lakeview Park Subdivision From Multiple-Family Residential/Mobile Home Subdivision/Military Noise Overlay To Light Industrial Or Other Appropriate Zone (Located East Of The Intersection Of Van Horn Road And Easy Street, South Of The Old Richardson Highway). (RZ2021-001) (Sponsor: FNSB Assembly) **PROPOSED SUBSTITUTE by Mayor Ward**

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b. **ORDINANCE NO. 2020-20-1F.** An Ordinance Amending The FY 2020-21 Budget By Appropriating \$280,000 From The General Fund Balance To The Capital Projects Fund For Additional Funding Of The Pioneer Park Church Structural Repair Project. (Sponsor: Mayor Ward)

### 14. CONSIDERATION OF CALENDAR – Unfinished Business NONE

### 15. CITIZENS' COMMENTS – Each person's comments limited to 3 minutes (continuation if needed)

a. Items that are not scheduled for public hearing – continuation.

### 16. CONSIDERATION OF CALENDAR – New Business – Resolutions

a. **RESOLUTION NO. 2020-44.** A Resolution Requesting An Extension Of The State Of Alaska Declaration Of Public Health Disaster Emergency For At Least An Additional 30 Days; For The Governor Or Legislature To Call A Special Session To Extend The Declaration For The Extent Of The Pandemic; And To Extend The Declaration Of Local Disaster Emergency. (Sponsors: Assemblymembers Lyke, Cooper, Williams)

b. **RESOLUTION NO. 2020-45.** A Resolution Establishing Assembly Positions On Alaska Municipal League's (AML) 2021 Resolutions And Policy Statements. (Sponsor: Assemblymember Sanford)

\*c. **RESOLUTION NO. 2020-46.** A Resolution Identifying And Supporting Legislative Priorities. (Sponsor: Legislative Priorities Committee)

\*d. **RESOLUTION NO. 2020-47.** A Resolution Authorizing The Transfer Of Certain Artifacts From The Pioneer Park Native Museum To The Morris Thompson Center, The University Of Alaska Museum Of The North And Other Appropriate Organizations. (Sponsor: Mayor Ward)

e. Organization of the Assembly.

### 17. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Referred To Committees Or Commissions

NONE

### 18. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Introduced And Advanced To Public Hearing

\*a. **ORDINANCE NO. 2020-27.** An Ordinance Amending FNSBC 14.04.110, Commission – Terms. (Sponsor: Assemblymember Sanford) (Refer to the Committee of the Whole on December 3, 2020; Advance to December 10, 2020 for Public Hearing)

\*b. **ORDINANCE NO. 2020-37.** An Ordinance Amending Chapter 8.16 FNSBC Regarding Claims For Refunds Of Taxes. (Sponsor: Mayor Ward) (Refer to the Finance Committee on December 3, 2020; Advance to December 10, 2020 for Public Hearing)

\*c. **ORDINANCE NO. 2020-20-1G.** An Ordinance Amending The FY 2020-21 Budget By Appropriating \$3,769,214 In Federal Grant Funding To The Transit Enterprise Projects Fund To Provide Cares Act Section 5307 Operating Assistance. (Sponsor: Mayor Ward) (Refer to the Finance Committee on December 3, 2020; Advance to December 10, 2020 for Public Hearing)

\*d. **ORDINANCE NO. 2020-20-1H.** An Ordinance Amending The FY 2020-21 Budget By Appropriating \$28,405.40 In Federal Grant Funding To The Special Revenue Fund To Be Used To Prevent, Prepare For, And Respond To Coronavirus Concerns For Healthcare Providers. (Sponsor: Mayor Ward) (Refer to the Finance Committee on December 3, 2020; Advance to December 10, 2020 for Public Hearing)

### 19. CITIZENS' COMMENTS – Each person's comments limited to 3 minutes (continuation if needed)

b. Items that are not scheduled on the agenda.

### 20. ASSEMBLYMEMBER'S COMMENTS

### 21. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

## NOTICE OF IMPOUNDED VEHICLES

The following vehicles have been impounded as abandoned vehicles per FNSB 10.04.040A&B. They will be disposed of fifteen (15) days from the date of this notice. Owners must pay the towing and storage fee before the disposal date to redeem their vehicle. During the fifteen (15) day waiting period the owner of a vehicle may request a hearing concerning whether the vehicle was abandoned and/or the towing and storage fee. All vehicles are processed per FNSB 10.04 unless otherwise noted.

1. FORD RANGER SILVER, VIN 1FTCR14T6LPA62334, LIC unknown, from FARMERS LOOP EAST TRANSFER SITE, towing and storage fee \$60.00, AP-6622.
2. FORD CONTOUR GREEN CRUSHED, VIN unknown, LIC EFN104, from a Borough Resident, towing and storage fee \$60.00, AP-6643.
3. FORD AEROSTAR GREEN, VIN 1FMDA41X0MZB20590, LIC unknown, from a Borough Resident, towing and storage fee \$60.00, AP-6647.
4. CHEVY AMBULANCE WHITE, VIN CE160F171830, LIC unknown, from a Borough Resident, towing and storage fee \$60.00, AP-6667.
5. GMC SIERRA BLUE, VIN 2GTEK19R5V1515241, LIC unknown, from a Borough Resident, towing and storage fee \$60.00, AP-6677.
6. OLDSMOBILE 88, VIN 1G3AN69Y8EX328655, LIC unknown, from FOX TRANSFER SITE, towing and storage fee \$60.00, AP-6694.
7. PICKUP GREEN, VIN UNKNOWN, LIC unknown, from 1239 DOLPHIN WAY, towing and storage fee \$60.00, AP-6707.

## ASSEMBLY REGIONAL EMERGENCY SERVICES ADVISORY COMMITTEE VACANCY

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For more information contact the Clerk's Office at [clerks@fnsb.us](mailto:clerks@fnsb.us) or call 459-1401.

## FAIRBANKS NORTH STAR BOROUGH ADMINISTRATIVE HEARING AGENDA

THIS MEETING WILL BE VIA ZOOM HOSTED FROM THE MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, AK  
November 19, 2020 at 10:30 a.m.

Please use the link below to join the webinar  
<https://fnsb.zoom.us/j/97189413658>  
Or Dial 888 475 4499 (Toll Free) Webinar ID: 971 8941 3658

### A. CALL TO ORDER

### B. COMMUNICATIONS

1. Staff Comments
2. Citizen Comments

### 3. Hearing Officer Comments

This hearing may include Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests. Public testimony will be requested as each agenda item comes up. Any action taken during this meeting may be appealed. *Appeal of a Hearing Officer decision must be submitted in writing to the Department of Community Planning.*

Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.

### C. QUASI-JUDICIAL HEARING

1. Administer Oath

2. Quick Plats

a. **RP015-21 Monson Subdivision** A request by Stutzmann Engineering Associates Inc., on behalf of David L. Monson, to reconfigure a portion of the common lot line between Tracts A and B of Monson Subdivision, for a final size of approximately 3.11 acres and 77.71 acres. The property location is within Sections 22 and 23, T1S, R2W, FM by Stealey Street. **Staff Contact: Dave Ruzicka**

3. Grandfather Rights

a. **GR2021-057** A request by Thanh Truong for affirmative recognition of legal nonconforming structure status (grandfather rights) for an existing garage with nonconforming west side-yard setback ranging from 1.8' to 0' instead of the required 5' on Lot 4, Block M, Slater Subdivision in the Single-Family Residential (SF-10) zone. The property is located at 217 Bentley Drive. **Staff Contact: Melissa Kellner**

### D. ADJOURNMENT

This meeting will be held in a digital format, through teleconference and/or web-based technology due to COVID-19 mitigation protocols. More specific information will be posted on the Administrative Hearing webpage at <http://co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx> prior to the meeting.

For more information about how you can provide verbal or written testimony, contact the Department of Community Planning by calling 459-1260 or emailing [planning@fnsb.us](mailto:planning@fnsb.us).

## FAIRBANKS NORTH STAR BOROUGH PLATTING BOARD

THIS MEETING WILL BE HELD VIA ZOOM HOSTED FROM THE MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE JUANITA HELMS ADMINISTRATION CENTER  
907 Terminal Street, Fairbanks, AK  
MEETING AGENDA

November 18, 2020 at 6:00 p.m.

Please use the link below to join the webinar:  
<https://fnsb.zoom.us/j/94106173860>

Or Dial 888 475 4499 Webinar ID: 941 0617 3860

### A. CALL TO ORDER and ROLL CALL

### B. MESSAGES

1. Opening
2. Information for the public
3. Chairs Comments
4. Introduction of Staff
5. Communications to the Platting Board
6. Citizens Comments – Limited to three (3) minutes
  - a) Agenda items not scheduled for public hearing
  - b) Items other than those appearing on the agenda
7. Disclosure and Statement of Conflict of Interest

### C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless an Assemblymember or Board member or citizen so requests. In the event of such request, the item is returned to the general agenda.

### D. \*MINUTES

\*Minutes of the September 16, 2020 Platting Board meeting

### E. \*CONSENT AGENDA ITEMS

1. **SD019-13 / RP035-13 Birchwood Butte Estates (Ex-tension)** A request by Stutzmann Engineering Associates, Inc., on behalf of Jeremy Sharp, for a two-year extension to the Platting Board's March 20, 2013 approval of Birchwood Butte Estates, the subdivision of Tract C, Skyfire Subdivision, a total of 65 acres, into 19 lots ranging in size from 1.2 to 3.4 acres and a 28.3 acre remainder tract, within the W½ SE¼ Section 10, T.1N., R.1W., FM (located on Crestline Drive and Birch Bend Court) The extension is for the final phase of the approved 5-phase subdivision. **Staff Contact: George Stefan**

### F. ADMINISTER GROUP OATH

### G. QUASI-JUDICIAL HEARING

None

### H. UNFINISHED BUSINESS

### I. NEW BUSINESS

- a. FNSBC 17.56.010(F), Direct Lot Access presentation and discussion
- b. April and May 2021 Chambers conflict

### J. CITIZENS COMMENTS

### K. EXCUSE FUTURE ABSENCES

### L. BOARD MEMBER COMMENTS / COMMUNICATIONS

### M. ADJOURNMENT

Persons who have not received direct notice by mail from the Fairbanks North Star Borough regarding a particular subdivision application, and who wish to testify on that subdivision application, must apply to participate in the hearing. Applications are available at the Department of Community Planning Office and must be received by the Community Planning Department at least five (5) working days prior to the hearing date, or by **November 10, 2020.** A request to testify may also be made at the Platting Board meeting.

On any legislative applications such as street vacations, trail easements or Title 17 amendments, the public may submit written comments and/or testify before the Platting Board.

This meeting will be held in a digital format, through teleconference and/or web-based technology. More specific information will be posted on the Stay Connected with the Platting Board webpage at <http://co.fairbanks.ak.us/Boards/Pages/Platting-Covid-19.aspx> prior to the meeting.

Due to the current public health emergency, participants may testify either by telephone or other electronic means. Testimony can be provided under the procedures established by the Platting Board and the Mayor. Deadline for submitting a request for written testimony on quasi-judicial items is **5:00 P.M. on Tuesday, November 10, 2020.**

For more information about how you can provide verbal or written testimony, contact the Department of Community Planning by calling 459-1260 or emailing [fnsbpb@fnsb.us](mailto:fnsbpb@fnsb.us).

Any questions, please contact the Clerk of the Platting Board at 907-459-1273 or via email at [FNSBPB@fnsb.us](mailto:FNSBPB@fnsb.us)

LIVE Webcasts of Borough Assembly, Planning Commission, & Platting Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 7:00 pm on 89.9 FM

If special accommodations are needed to participate in a meeting of the Borough Assembly, contact the Borough Clerk's Office at 459-1401 at least 3 days prior to the meeting.



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### Assembly Chambers and Chizmar Room Schedule Week of November 16, 2020

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DATE	MEETING	LOCATION	TIME
Wed., Nov. 18	Canvass Board	Chizmar Room	9:00 a.m.
Wed., Nov. 18	Platting Board	Assembly Chambers	6:00 p.m.
Thurs., Nov. 19	Administrative Hearing	Assembly Chambers	10:30 a.m.
Thurs., Nov. 19	Special Assembly Meeting	Assembly Chambers	5:30 p.m.
Thurs., Nov. 19	Special Committee of the Whole	Assembly Chambers	Immediately following Special Assembly Meeting

## FAIRBANKS NORTH STAR BOROUGH SPECIAL ASSEMBLY MEETING

Called by Mindy O'Neall, Deputy Presiding Officer  
November 19, 2020

This meeting will be held by teleconference hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK  
5:30 p.m.

- CALL TO ORDER**
- ROLL CALL**
- CITIZENS' COMMENTS** – Comments limited to items on the agenda only. Each person's comments limited to 3 minutes.
- APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assembly-member(s) so requests. In the event of such a request, the item is returned to the general agenda.

- CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Introduced and Advanced to Public Hearing**

\*a. **ORDINANCE NO. 2020-20-11.** An Ordinance Amending The FY 2020-21 Budget By Reallocating An Estimated \$525,000 Of The Cares Act Funds Within The Special Revenue Fund From The Borough Response Funding To The Explore Fairbanks Response Funding. (Sponsor: Mayor Ward)

(Refer to the Finance Committee on December 3, 2020; Advance to December 10, 2020 for Public Hearing)

- ADJOURNMENT**

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## SPECIAL COMMITTEE OF THE WHOLE WORKSESSION AGENDA

November 19, 2020

This meeting will be held by teleconference hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska

\*Immediately following Special Assembly Meeting\*

- CALL TO ORDER**
- ROLL CALL**
- REFERRED ORDINANCES**
  - ORDINANCE NO. 2020-02.** An Ordinance Amending Fairbanks North Star Borough Code Of Ordinances Titles 4, 15, 17, 18, And 22 Regarding Quasi-Judicial Appeals To Add A New Board Of Appeals And New Appeals Officer Section And Amending FNSBC Title 8 Regarding The Appeal Process For Property Tax Exemptions. (Sponsor: Mayor Ward)

Clerk's Note: The Assembly on October 22, 2020 referred Ordinance No. 2020-02 to a Special Committee of Whole meeting on November 19, 2020 for discussion, debate and amendments; and advanced to another public hearing on January 14, 2021.

- EXECUTIVE SESSION**
  - Public update on collective bargaining negotiations.
  - An Executive Session for the purpose of meeting with the borough's chief spokesperson, mayor and borough attorney in order to discuss and provide direction on the assembly's goals relating to collective bargaining negotiations.

- ADJOURNMENT**

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- GMC SIERRA BLUE, VIN 2GTEK19R5V1515241, LIC unknown, from a Borough Resident, towing and storage fee \$60.00, AP-6677.
- OLDSMOBILE 88, VIN 1G3AN69Y8EX328655, LIC unknown, from FOX TRANSFER SITE, towing and storage fee \$60.00, AP-6694.

- PICKUP GREEN, VIN UNKNOWN, LIC unknown, from 1239 DOLPHIN WAY, towing and storage fee \$60.00, AP-6707.
- TRUCK RED, VIN unknown, LIC unknown, from MOOSE CREEK TRANSFER SITE, towing and storage fee \$60.00, AP-6697.
- City of Fairbanks Fire Engine No. 5, VIN unknown, LIC unknown, from MOOSE CREEK TRANSFER SITE, towing and storage fee \$60.00, AP-6699.
- CHEVY S10 BLAZER RED, VIN unknown, LIC unknown, from NO OWNERSHIP PAPERWORK A Borough Resident, towing and storage fee \$60.00, AP-6725.
- TOYOTA COROLLA WHITE, VIN unknown, LIC unknown, from 1221 DOLPHIN WAY, towing and storage fee \$60.00, AP-6726.
- Oldsmobile Royal Diesel Blue, VIN 1G3AP69N8CM136588, LIC unknown, from NO OWNERSHIP PAPERWORK A Borough Resident, towing and storage fee \$60.00, AP-6727.

## NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Special Assembly Meeting of The Fairbanks North Star Borough Assembly on November 5, 2020 the following were adopted:

**ORDINANCE NO. 2020-36.** An Ordinance Amending The Parameters Of The Cares Act Business Interruption Grant Program Established In Ordinance No. 2019-20-1Z To Provide Economic Relief To Businesses Impacted By The COVID-19 Pandemic. (Sponsors: Assemblymembers Cooper, Tomaszewski and O'Neall)

## ASSEMBLY REGIONAL EMERGENCY SERVICES ADVISORY COMMITTEE VACANCY

The Fairbanks North Star Borough Clerk is now accepting applications from individuals interested in serving on the committee that can adequately represent residents in urban areas. No member shall be appointed who is a current fire or emergency medical services contractor for the borough.

Duties of the Regional Emergency Services Advisory Committee: The committee shall review and monitor the provision of fire, emergency medical, and other emergency services in the borough, and make recommendations to the assembly.

Interested individuals may obtain an application form from the Borough Clerk's Office first floor 907 Terminal Street, or from the Assembly page at <http://fnsb.us/assembly>.

For more information contact the Clerk's Office at [clerks@fnsb.us](mailto:clerks@fnsb.us) or call 459-1401.

## BOARD OF EQUALIZATION VACANCIES

The FNSB Assembly is now accepting applications from individuals interested in serving on the Board of Equalization. The Board consists of five members and two alternates appointed by the Assembly. The Board meets regularly during the months of April – May, then on an as needed basis. Seeking one individual to fill a regular board vacancy with term ending December 2023, and two individuals to fill alternate vacancies with a term ending December 2021 and a term ending December 2022.

FNSBC 4.28.020 Appointment and terms. Regular board members and alternate members shall be appointed on the basis of their expertise in property appraisals, real estate market, construction, farming, and other fields related to their functions as members of the board of equalization. Regular board members and alternate board members shall serve for three years or until their successors are appointed and qualified. Terms shall be staggered so that approximately one-third of the terms expire each year.

FNSBC 4.28.050 Duties. The board shall hear appeals brought to it and shall determine equalization thereon. The board may alter an assessment of a property only pursuant to an appeal filed as to the particular property. The board shall not hear appeals that do not relate to assessed valuation unless specifically required to do so by law. The board may adjust an assessment only upon proof by a preponderance of the evidence at the appeal hearing of an unequal, excessive, improper or under valuation.

Interested individuals may obtain an application form from the Borough website at <http://fnsb.us/Boards/Pages/Board-of-Equalization.aspx> or at the Borough Clerk's Office first floor 907 Terminal Street, Fairbanks.

For more information contact the Clerk's Office at [clerks@fnsb.us](mailto:clerks@fnsb.us) or call 459-1401.

## FAIRBANKS NORTH STAR BOROUGH LIBRARY COMMISSION MEETING

THIS MEETING WILL BE HELD BY TELECONFERENCE  
HOSTED FROM THE  
BOARD ROOM  
NOEL WIEN LIBRARY  
1215 COWLES STREET, FAIRBANKS, AK  
November 18, 2020 at 4:00 p.m.

Please click the link below to join the webinar:  
<https://fnsb.zoom.us/j/93249163804>

### AGENDA

- ROLL CALL**
- MESSAGES/PUBLIC COMMENT**
- APPROVAL OF AGENDA**
- MINUTES**
  - Minutes from October 21, 2020
- UNFINISHED BUSINESS**
- NEW BUSINESS**
- REPORT**
  - Director
  - Officers
- COMMISSIONER'S COMMENTS/COMMUNICATIONS**
- EXCUSE FUTURE ABSENCES**
- ADJOURNMENT**

LIVE Webcasts of Borough Assembly, Planning Commission, & Platting Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 7:00 pm on 89.9 FM

If special accommodations are needed to participate in a meeting of the Borough Assembly, contact the Borough Clerk's Office at 459-1401 at least 3 days prior to the meeting.



# Borough News

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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## CLERK'S OFFICE

### Assembly Chambers and Chizmar Room Schedule Week of November 23, 2020

**NOTE: In response to the COVID-19 public health emergency, some meetings listed may be available to the public via Zoom, internet streaming and/or in person with certain restrictions. Please contact the Clerk's Office with questions at 459-1401.**

DATE	MEETING	LOCATION	TIME
Mon., Nov. 23	Historic Preservation Commission	Assembly Chambers	5:30 p.m.
Thurs., Nov. 26	Juanita Helms Administration Center	Closed	
Fri., Nov. 27	Juanita Helms Administration Center	Closed	

## NOTICE OF IMPOUNDED VEHICLES

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2. OLDSMOBILE 88, VIN 1G3AN69Y8X328655, LIC unknown, from FOX TRANSFER SITE, towing and storage fee \$60.00, AP-6694.
3. PICKUP GREEN, VIN UNKNOWN, LIC unknown, from 1239 DOLPHIN WAY, towing and storage fee \$60.00, AP-6707.
4. TRUCK RED, VIN unknown, LIC unknown, from MOOSE CREEK TRANSFER SITE, towing and storage fee \$60.00, AP-6697.
5. City of Fairbanks Fire Engine No. 5, VIN unknown, LIC unknown, from MOOSE CREEK TRANSFER SITE, towing and storage fee \$60.00, AP-6699.
6. CHEVY S10 BLAZER RED, VIN unknown, LIC unknown, from NO OWNERSHIP PAPERWORK a Borough Resident, towing and storage fee \$60.00, AP-6725.
7. TOYOTA COROLLA WHITE, VIN unknown, LIC unknown, from 1221 DOLPHIN WAY, towing and storage fee \$60.00, AP-6726.
8. Oldsmobile Royal Diesel Blue, VIN 1G3AP69N8CM136588, LIC unknown, from NO OWNERSHIP PAPERWORK a Borough Resident, towing and storage fee \$60.00, AP-6727.
9. SEDAN GREY, VIN unknown, LIC unknown, from CHENA PUMP TRANSFER SITE, towing and storage fee \$60.00, AP-6731.
10. SUBARU JUSTY GREEN, VIN JF2KD83A4KD750194, LIC unknown, from TWO RIVERS TRANSFER SITE, towing and storage fee \$60.00, AP-6745.
11. SEDAN WHITE, VIN unknown, LIC unknown, from TWO RIVERS TRANSFER SITE, towing and storage fee \$60.00, AP-6746.

## NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Assembly Meeting of The Fairbanks North Star Borough Assembly on November 12, 2020 the following were adopted:

**ORDINANCE NO. 2020-35.** An Ordinance Rezoning A Portion Of Tract B Of Lakeview Park Subdivision From Multiple-Family Residential/Mobile Home Subdivision/Military Noise Overlay To Light Industrial Or Other Appropriate Zone (Located East Of The Intersection Of Van Horn Road And Easy Street, South Of The Old Richardson Highway). (RZ2021-001) (Sponsor: FNSB Assembly)

### PROPOSED SUBSTITUTE by Mayor Ward

**ORDINANCE NO. 2020-35.** An Ordinance Rezoning A Portion Of Tract B Of Lakeview Park Subdivision From Multiple-Family Residential/Mobile Home Subdivision/Military Noise Overlay To Light Industrial /Special Limitations / Military Noise Overlay Or Other Appropriate Zone (Located East Of The Intersection Of Van Horn Road And Easy Street, South Of The Old Richardson Highway). (RZ2021-001)

**ORDINANCE NO. 2020-20-1F.** An Ordinance Amending The FY 2020-21 Budget By Appropriating \$280,000 From The General Fund Balance To The Capital Projects Fund For Additional Funding Of The Pioneer Park Church Structural Repair Project. (Sponsor: Mayor Ward)

## BOARD OF EQUALIZATION VACANCIES

The FNSB Assembly is now accepting applications from individuals interested in serving on the Board of Equalization. The Board consists of five members and two alternates appointed by the Assembly. The Board meets regularly during the months of April – May, then on an as needed basis. Seeking one individual to fill a regular board vacancy with term ending December 2023, and two individuals to fill alternate vacancies with a term ending December 2021 and a term ending December 2022.

### FNSBC 4.28.020 Appointment and terms.

Regular board members and alternate members shall be appointed on the basis of their expertise in property appraisals, real estate market, construction, farming, and other fields related to their functions as members of the board of equalization. Regular board members and alternate board members shall serve for three years or until their successors are appointed and qualified. Terms shall be staggered so that approximately one-third of the terms expire each year.

### FNSBC 4.28.050 Duties.

The board shall hear appeals brought to it and shall determine equalization thereon. The board may alter an assessment of a property only pursuant to an appeal filed as to the particular property. The board shall not hear appeals that do not relate to assessed valuation unless specifically required to do so by law. The board may adjust an assessment only upon proof by a preponderance of the evidence at the appeal hearing of an unequal, excessive, improper or under valuation.

Interested individuals may obtain an application form from the Borough website at <http://fnsb.us/Boards/Pages/Board-of-Equalization.aspx> or at the Borough Clerk's Office first floor 907 Terminal Street, Fairbanks.

For more information contact the Clerk's Office at [clerks@fnsb.us](mailto:clerks@fnsb.us) or call 459-1401.

## FAIRBANKS NORTH STAR BOROUGH ADMINISTRATIVE HEARING AGENDA

**THIS MEETING WILL BE HELD BY TELECONFERENCE HOSTED FROM THE MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE JUANITA HELMS ADMINISTRATION CENTER 907 TERMINAL STREET, FAIRBANKS, AK December 3, 2020 at 10:30 a.m.**

Please use the link below to join the webinar <https://fnsb.zoom.us/j/98364267710>

Or Dial 888 475 4499 (Toll Free) Webinar ID: 983 6426 7710

- CALL TO ORDER
- COMMUNICATIONS
  - Staff Comments
  - Citizen Comments
  - Hearing Officer Comments

This hearing may include Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests. Public testimony will be requested as each agenda item comes up. Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing to the Department of Community Planning. Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.

- QUASI-JUDICIAL HEARING
  - Administer Oath
  - Quick Plats
    - RP017-21 Brodersen Property A request by 3-Tier Alaska, LLC., on behalf of Kelvin Brodersen and Amy Brodersen, to replat Tract 2, Brodersen Property, also known as Historical Waiver (WV008-84), a total of approximately 44,409 Square Feet (S.F.) into a 30x30 (900 S.F.) utility lot and a 43,509 Square Feet (S.F.) remainder lot. The property location is within the SE¼ NW¼ Section 6, T1N, R1W, FM on Goldstream Road. Staff Contact: Billy Cardentey.

### 3. Grandfather Rights

- GR2021-060 A request by Telsie Santiago for affirmative recognition of legal nonconforming use status (grandfather rights) for a multiple-family residence in the Two-Family (TF) zoning district on Lot 5, Block 29, Fairbanks Townsite Subdivision (1331 Second Avenue). Staff Contact: Kristina Heredia
- AM2021-006 A request by Paul Burkhard for amnesty relief for a multiplefamily residence with a nonconforming west side-yard setback of 4.1 feet (+/- 1/10 foot) instead of the required 10 feet in the Multiple-Family Residential/Professional Office (MFO) zoning district for Lot 1, Block 22, Fairbanks Townsite Subdivision (102 State Street). Staff Contact: Kristina Heredia

### D. ADJOURNMENT

This meeting will be held in a digital format, through teleconference and/or web-based technology due to Covid-19 mitigation protocols. More specific information will be posted on the Administrative Hearing webpage at <http://co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx> prior to the meeting so participants can attend by telephone, other electronic means.

For more information about how you can provide verbal or written testimony, contact the Department of Community Planning by calling 459-1260 or emailing [planning@fnsb.us](mailto:planning@fnsb.us).



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## CLERK'S OFFICE

### Assembly Chambers and Chizmar Room Schedule Week of November 30, 2020

**NOTE: In response to the COVID-19 public health emergency, some meetings listed may be available to the public via Zoom, internet streaming and/or in person with certain restrictions. Please contact the Clerk's Office with questions at 459-1401.**

DATE	MEETING	LOCATION	TIME
Thurs., Dec. 3	Administrative Hearing	Assembly Chambers	10:30 a.m.
Thurs., Dec. 3	Finance Committee	Assembly Chambers	5:30 p.m.
Thurs., Dec. 3	Committee of the Whole	Assembly Chambers	Immediately following the Finance Committee

## ASSEMBLY FINANCE COMMITTEE AGENDA

December 3, 2020

This meeting will be held by teleconference hosted from the Mona Lisa Drexler Assembly Chambers Juanita Helms Administration Center 907 Terminal Street, Fairbanks, AK 5:30 p.m.

- CALL TO ORDER
- ROLL CALL
- MEMORANDA/REPORTS/PRESENTATIONS  
None
- CONTRACTS/BID AWARDS
  - RFP Award: RFP Number 21023 Pioneer Park Master Plan  
Approval of the proposal submitted by Bettisworth North Architects and Planners, Inc. in the amount of \$150,000.
- ADVANCED ORDINANCES AND RESOLUTIONS
  - ORDINANCE NO. 2020-37.  
An Ordinance Amending Chapter 8.16 FNSBC Regarding Claims For Refunds Of Taxes. (Sponsor: Mayor Ward)
  - ORDINANCE NO. 2020-20-1G.  
An Ordinance Amending The FY 2020-21 Budget By Appropriating \$3,769,214 In Federal Grant Funding To The Transit Enterprise Projects Fund To Provide Cares Act Section 5307 Operating Assistance. (Sponsor: Mayor Ward)
  - ORDINANCE NO. 2020-20-1H  
An Ordinance Amending The FY 2020-21 Budget By Appropriating \$28,405.40 In Federal Grant Funding To The Special Revenue Fund To Be Used To Prevent, Prepare For, And Respond To Coronavirus Concerns For Healthcare Providers. (Sponsor: Mayor Ward)
  - ORDINANCE NO. 2020-20-1I  
An Ordinance Amending The FY 2020-21 Budget By Reallocating An Estimated \$525,000 Of The Cares Act Funds Within The Special Revenue Fund From The Borough Response Funding To The Explore Fairbanks Response Funding. (Sponsor: Mayor Ward)
- OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS
  - Monthly Budget and Fund Balance Reports
- MAYOR/ASSEMBLY COMMENTS
- ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.

## ASSEMBLY COMMITTEE OF THE WHOLE WORKSESSION AGENDA

December 3, 2020

This meeting will be held by teleconference hosted from the Mona Lisa Drexler Assembly Chambers Juanita Helms Administration Center 907 Terminal Street, Fairbanks, AK  
\*Immediately following the Assembly Finance Committee\*

- CALL TO ORDER
- ROLL CALL
- MEMORANDA/REPORTS/PRESENTATIONS
  - A presentation by the Administration on the results of a recent community engagement survey regarding potential future management options for the John A. Carlson Community Center, to include a question and answer period.
- ADVANCED ORDINANCES AND RESOLUTIONS
  - ORDINANCE NO. 2020-27  
An Ordinance Amending FNSBC 14.04.110, Commission - Terms. (Sponsor: Assemblymember Sanford)
- BRIEFINGS FROM THE BOROUGH MAYOR
  - Brief update on COVID-19 public health emergency by Mayor Ward and/or a representative from the Interior Unified Command.
  - Other Briefings
- ASSEMBLY BUSINESS/COMMENTS
- ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.

## NOTICE OF IMPOUNDED VEHICLES

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- TRUCK RED, VIN unknown, LIC unknown, from MOOSE CREEK TRANSFER SITE, towing and storage fee \$60.00, AP-6697.
- City of Fairbanks Fire Engine No. 5, VIN unknown, LIC unknown, from MOOSE CREEK TRANSFER SITE, towing and storage fee \$60.00, AP-6699.
- CHEVY S10 BLAZER RED, VIN unknown, LIC unknown,

- from NO OWNERSHIP PAPERWORK a Borough Resident, towing and storage fee \$60.00, AP-6725.
- TOYOTA COROLLA WHITE, VIN unknown, LIC unknown, from 1221 DOLPHIN WAY, towing and storage fee \$60.00, AP-6726.
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- SEDAN GREY, VIN unknown, LIC unknown, from CHENA PUMP TRANSFER SITE, towing and storage fee \$60.00, AP-6731.
- SUBARU JUSTY GREEN, VIN JF2KD83A4KD750194, LIC unknown, from TWO RIVERS TRANSFER SITE, towing and storage fee \$60.00, AP-6745.
- SEDAN WHITE, VIN unknown, LIC unknown, from TWO RIVERS TRANSFER SITE, towing and storage fee \$60.00, AP-6746.

## FAIRBANKS NORTH STAR BOROUGH HEALTH AND SOCIAL SERVICES COMMISSION

THIS MEETING WILL BE HELD VIA ZOOM  
HOSTED FROM THE

MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, AK  
MEETING AGENDA

December 9, 2020 at 12:30 p.m.

Please use the link below to join the webinar:  
<https://fnsb.zoom.us/j/95927741928>

Or Dial 877 853 5257 Webinar ID: 959 2774 1928

- CALL TO ORDER AND ROLL CALL
- MESSAGES

- Communications to the Health and Social Services Commission
- Citizen's Comments – limited to three (3) minutes
  - Agenda items not scheduled for public hearing
  - Items other than those appearing on the agenda
- Disclosure & Statement of Conflict of Interest

### C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

### D. \*MINUTES

- \*Minutes from October 14, 2020.

### E. NEW BUSINESS

- Human Services Community Matching Grant (HSCMG) FY22 request for proposals (RFP) Question & Answer session:
  - Timeline for FY22 HSCMG process
  - Use of Bidnet: David Bates: FNSB General Services Department
  - Other items to note
- Match Assistance Grants: Score round 2 applications
- Nomination/Election for Chair & Vice Chair

### F. EXCUSE FUTURE ABSENCES

### G. COMMISSIONER'S COMMENTS/COMMUNICATIONS

### H. ADJOURNMENT

## FAIRBANKS NORTH STAR BOROUGH PLANNING COMMISSION

THIS MEETING WILL BE HELD VIA ZOOM  
HOSTED FROM THE

MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATION CENTER  
907 TERMINAL STREET, FAIRBANKS, AK  
MEETING AGENDA

December 8, 2020 at 7:00 p.m.

Please use the link below to join the webinar:  
<https://fnsb.zoom.us/j/96443436986>

Or Dial 1-888-475-4499 Webinar ID: 964 4343 6986

- CALL TO ORDER AND ROLL CALL
- MESSAGES

- Communications to the Planning Commission
- Citizen's Comments – limited to three (3) minutes
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### D. \*MINUTES

- \*Minutes from November 10, 2020.

### E. PUBLIC HEARING

- HP2021-001: A request by the State of Alaska Department of Transportation and Public Facilities (AK DOT&PF) for local planning authority approval of the Yankovich-Miller Hill Road Reconstruction and Multi-Use Path project. This project proposes to upgrade and widen Yankovich Road, reconstruct Miller Hill Road, repave the separated pathway along Miller Hill Road, improve sight distances and road geometry, and improve drainage throughout the corridor. **Staff Contact: Don Galligan**

### F. NEW BUSINESS

- Planning Commission Chair and Vice-Chair Elections
- 2021 Planning Commission Meeting Dates
- AK APA Conference
- Community Planning Activities and Workload
- Marijuana Odor Exemption Process

### G. EXCUSE FUTURE ABSENCES

### H. COMMISSIONER'S COMMENTS/COMMUNICATIONS

- FAST Update

### I. ADJOURNMENT

This meeting will be held in a digital format, through teleconference and/or web-based technology. More specific information will be posted on the Planning Commission webpage at <http://co.fairbanks.ak.us/Boards/Pages/Planning-Commission.aspx> prior to the meeting so participants can attend by telephone or other electronic means.

Due to the current public health emergency, participants may testify either by telephone or other electronic means. Deadline for submitting a request for written testimony on quasi-judicial items is **5:00 p.m. on Monday, November 30, 2020.**

For more information about how you can provide verbal or written testimony, contact the Department of Community Planning by calling 459-1260 or emailing [FNSBPC@fnsb.us](mailto:FNSBPC@fnsb.us).

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