



Fairbanks North Star Borough

PUBLIC WORKS DEPARTMENT
Solid Waste Division

Solid_waste@fnsb.gov
Main: (907) 459-1482
Fax: (907) 459-1017

ACCOUNTS RECEIVABLE POLICY

- Current:** Payment is due **AT THE FNSB SOLID WASTE DIVISION** 30 days following the invoice date.
- 31-60 days:** Account is **PAST DUE**; charge privileges rescinded until full payment is received. Each load brought to the FNSB Solid Waste Facility must be paid at the time of disposal. Monthly Invoice stamped: "**PAST DUE, IMMEDIATE ACTION REQUIRED**".
- 61-90 days:** Account is **UNACCEPTABLY** past due and disposal privileges **RESCINDED**. Customers will receive written notification their account has been sent to the FNSB Legal Department or a collection agency for collection.
- Over 90 days:** FNSB Legal Department pursuing collection.

CHARGE ACCOUNT PROCEDURES:

- **Daily Tickets** are generated for each load & given to the driver upon exiting the Solid Waste Facility.
- Invoices are generated at month-end, which lists each ticket as a charge or an adjustment.
- **Payments are applied to the account against a specific monthly Invoice.**
- ***A SINGLE PAYMENT FOR THE ENTIRE INVOICE IS PREFERRED OVER PAYMENT OF INDIVIDUAL TICKETS.***

Please review monthly invoice and notify us with concerns, questions, or comments. Acceptable forms of payment are cash, check, credit card (see forms website), or electronic funds transfer.

This policy supersedes any previous policy.

Bob Jordan
Solid Waste Manager
Department of Public Works

REMIT PAYMENT ADDRESS

**FNSB SOLID WASTE DIVISION
455 SANDURI STREET
FAIRBANKS, AK 99701-7653**